



Cley Parish Council

Chairman – Cllr. Victoria Holliday

Vice-Chairman Cllr. Richard Allen

Dear Sir/Madam

29th June, 2026.

You are hereby summoned to attend a meeting of **Cley Parish Council** to be held on **Thursday 9th July, 2026** at **6.00 pm** to discuss the following business in **Cley Village Hall**.

Yours faithfully,


Mrs J.L. Chance.
Clerk.

AGENDA

1. WELCOME AND APOLOGIES FOR ABSENCE

- 1.1 To welcome Cllr. Peters. Cllr. Peters to sign Declaration of Acceptance of Office Form witnessed by the Clerk.
- 1.2 Casual Vacancy – Update.

2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

3. MINUTES OF THE MEETING HELD ON THURSDAY 18th JUNE, 2026

To agree the Minutes of the meeting held on Thursday 18th June, 2026.

4. FOOTPATHS/DEFIBRILLATOR AND SIGNS

- 4.1 The Hangs:- To receive update concerning FP 30 and agree action.
- 4.2 Defibrillator Quay:- To receive update from Cllr. Allen and the Clerk and agree action.
- 4.3 FP4:- To receive update

Clerk: Julie Chance

Pine Lodge, Gimingham Road, Trimingham, Norfolk, NR11 8HP.

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5. COUNTY AND DISTRICT COUNCILLORS' REPORTS

5.1 County Councillor's Report.

5.2 District Councillor's Report.

6. ORGANISATION REPORTS

6.1 Allotments Report.

6.1a UK Power Networks – To receive update and agree action.

6.1b To consider new allotment signs and agree action.

6.1c To consider allotment rents and deposits and agree action.

6.1d To receive information concerning the Trustees applying for Section 31(6) of the Highways Act 1980.

6.2 Harbour Report.

6.3 Village Hall Report.

6.4 Neighbourhood Plan Report.

7. PUBLIC PARTICIPATION

To allow members of the public opportunity to inform the meeting. This item is limited to 15 minutes (maximum of 3 minutes per person).

8. PLANNING

8.1 PF/26/1343 – The Haven and The Nest, Coast Road, Cley, NR25 7RZ.

9. FINANCE

9.1 To receive Payments, Receipts and Bank Reconciliation for the period to 30th June 2026 and agree action.

9.2 To agree the following payments:-

	£
Clerk's Salary – July 2026	508.93
HMRC – Tax and NI	127.20
Cley Toilet Cleaner	200.00
Judith Holman – Café Expenses	50.07
Judith Holman – Mat for Loo Cupboard	12.99
Christine Allen – Café Expenses	59.38
Sue Peters – Items required for Café	76.88
Sani Bin – Anglian Chemicals	8.00
ID Asbestos – Emptying of Asbestos Bin	342.00
Country Style – Glass Collection	36.00

Cley Village Hall – Café Hire – May and June 140.00

August Payments

Clerk's Salary – August 2026 508.93

HMRC – Tax and NI 127.20

Cley Toilet Cleaner 200.00

9.3 Heritage Walk Leaflet:- To receive quote and agree action.

9.4 Traffic Cones:- To receive update.

9.5 To consider quote for repair to ramp – Quay and agree action.

9.6 To consider quote for grass maintenance of hump opposite Three Swallows and agree action.

10. CORRESPONDENCE

10.1 To receive update concerning orchids – Clerk.

10.2 Update on bin storage – To be noted.

10.3 Email concerning overgrown nettles and brambles.

10.4 Cley Heritage Trail – Circulated.

10.5 Wet wipes – holiday cottages.

10.6 BT Telephone Poles.

11. CLEY COMMUNITY TOILET

11.2 Draft Contract Utilities – Cley Toilet:- To receive update and agree action.

12. EV CHARGERS – UPDATE

13. POLICY REVIEW

13.1 Loke Management Plan:- Circulated.

13.2 Memorial Bench Policy – Circulated.

13.3 Co-Option Policy – Circulated.

13.4 Financial Regulations – Circulated.

13. ITEMS FOR NEXT AGENDA

14. DATE OF NEXT MEETING

The date of the next meeting is noted as Thursday 10th September, 2026 at 6.00 pm in Cley Village Hall.