



Cley Parish Council

Chairman – Cllr. Victoria Holliday

Vice-Chairman Cllr. Richard Allen

MINUTES OF THE MEETING OF CLEY PARISH COUNCIL
HELD ON THURSDAY 14TH MAY, 2026 AT 6.25 PM
IN CLEY VILLAGE HALL

Present:-

Chairman – Cllr. V. Holliday, Vice-Chairman – Cllr. R. Allen,
Cllr. R. Deane, Cllr. J. Holman and Cllr. R. Williamson.

County and District Councillor V. Holliday.

Julie Chance – Clerk.

Six members of the public also attended the meeting.

1. ELECTION OF CHAIRMAN

It was **AGREED** to elect Cllr. V. Holliday as Chairman to Cley Parish Council.

- 1.1** Cllr. Holliday signed the Declaration of Acceptance of Office Form which was witnessed by the Clerk.

2. ELECTION OF VICE-CHAIRMAN

It was **AGREED** to elect Cllr. R. Allen as Vice-Chairman to Cley Parish Council.

- 2.1** Cllr. Allen signed the Declaration of Acceptance of Office Form which was witnessed by the Clerk.

3. WELCOME AND APOLOGIES FOR ABSENCE

The Chairman welcomed all present to the meeting.

Apologies for absence were received from Cllr. C. Peters.

- 3.1 Norfolk County Council Election:-** All present congratulated Cllr. Holliday in her success of becoming County Councillor for Wells Division.

Clerk: Julie Chance

Pine Lodge, Gimingham Road, Trimingham, Norfolk, NR11 8HP.

Tel:- 07305048062

clerk@cleyparishcouncil.gov.uk

4. **DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**

Declarations of interest were received from Cllr. Holliday in connection with item 12.1a grant to Glaven Caring.

4.1 NNDC – Register of Interests:- The Clerk circulated an email received from North Norfolk District Council reminding Members to update their Register of Interests Forms. Noted.

4.2 General Power of Competence:- It was **AGREED** to adopt the General Power of Competence.

5. **MINUTES OF THE MEETING HELD ON THURSDAY 9TH APRIL, 2026**

The Minutes of the meeting held on Thursday 9th April 2026, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

6. **RIVER GLAVEN WATER TESTING**

6.1 Cllr. Deane reported that a representative, Tim Fisher, will be attending the June meeting to give an update.

7. **FOOTPATHS/DEFIBRILLATOR AND SIGNS**

7.1 The Hangs:- The Clerk read an email from The Countryside Access Officer stating the route linking FP30 and Salthouse FP1 was never sought. The Public Rights of Way Officer confirmed that an application to extinguish FP30 has been received. It was **AGREED** that the Clerk would contact the land owner to request a meeting with the Members to discuss the matter. It was **AGREED** that the Clerk would write to object to FP30 being extinguished. This matter will be placed on the next agenda for an update.

7.2 Defibrillator Quay:- Cllr. Allen reported that he has liaised with The Mill owners who have no objections to the defibrillator. The Harbour Committee agreed that their electricity supply could be used. The defibrillator will need to be mounted on a post and the Clerk will ascertain the requirements from Community Heartbeat. It was **AGREED** that the Clerk would order the defibrillator and this matter will be placed on the next agenda for an update.

7.3 Signs:- It was **AGREED** to purchase the new Swimming Zone/No Fishing signs at a cost of £49.50 for three. The Bus Stop Sign and Interpretation Board will be installed shortly. This matter will be placed on the next agenda for an update.

8.1 County Councillor's Report:- Cllr. Holliday reported that Norfolk County Council is offering help with the cost of living and the information leaflets will be available at the weekly café. Cllr. Holliday is meeting with the Police and Crime Commissioner to discuss road safety and speeding. Cllr. Holliday is meeting with the Highways Department to discuss potholes and other highway problems. It is not possible to recycle small electrical items or fridge freezers at the recycling centers. Other white goods can be recycled. The new coasthopper timetables have changed and Cllr. Holliday is liaising with the company to ascertain the connection for the pupils attending Fakenham and Reepham High Schools following the closure of Sheringham High School. Cllr. Allen will liaise with Sanders Coaches concerning the bus using Old Woman's Lane.

8.2 District Councillor's Report:- Attached.

9. ORGANISATIONS REPORTS

9.1 Allotments:- Cllr. Holman reported that another allotment has been let. Donations of sweetcorn and horse manure have been received. A meeting for the Allotment Holders will be arranged and the Clerk will liaise with Cllr. Holman for the details.

9.1a UK Power Networks:- The Clerk reported that she is liaising with UK Power Networks to ascertain a date when the programmed works will take place. This matter will be on the next agenda for an update.

9.1b Allotment Signs:- The Clerk is liaising with the Trustees to agree a new sign for the allotments. This matter will be placed on the next agenda for agreement.

9.2 Harbour Committee Report:- Attached.

9.3 Village Hall Report:- Attached.

9.4 Neighbourhood Plan Minutes:- Attached. Cllr. Deane reported that the Steering Group are working hard and all is going well.

10. PUBLIC PARTICIPATION

A member of the public congratulated Cllr. Holliday on her success in the Norfolk County Council Election.

A member of the public thanked the Members of the Parish Council for all their hard work at the Church concerning the parking. It is a huge improvement.

A member of the public enquired whether it was possible to extend the swimming area at high season. Cllr. Deane said that it is being extended another 10 meters to the East.

A member of the public reported that the telegraph poles on Beach Road are no longer required now that the Emergency Telephone is no longer in place. Cllr. Holliday will look into having the poles removed.

A member of the public enquired whether it was acceptable that he arranged to remove the rubble which is the result of the wall collapse on Church Lane. Cllr. Allen requested that the ridge tiles be kept.

11. PLANNING

11.1 CD/26/0485 – White Cottage, Church Lane, Cley:- Decision – Condition Discharge:- Noted. Cllr. Holliday will raise the wall reinstatement with Planning Enforcement.

11.2 LA/26/0852 – Rocket House, High Street, Cley:- No objections.

12. FINANCE

12.1 Annual Accounts:- The Clerk circulated the Annual Accounts for the year ended 31st March, 2026. **AGREED** and signed by the Chairman. A query was raised concerning payments to the Village Hall for water used by the Toilet. The Clerk will liaise with the Village Hall on this matter.

12.1a Claven Caring:- It was **AGREED** to grant the sum of £2,600 to Glaven Caring. The Clerk will action.

12.2 Annual Governance – Section 1 AGAR:- Circulated. **AGREED** and signed by the Chairman and Clerk.

12.3 Accounting Statement – Section 2 AGAR:- Circulated. **AGREED** and signed by the Chairman and Clerk.

12.4 Internal Auditor's Report:- **AGREED.**

12.5 Payments, Receipts and Bank Reconciliation – 30th April, 2026:- **AGREED.** Attached.

12.6. Banking Arrangements:- The Clerk reported that she now has access to the Bank Account to process payments.

12.7 Household Support Fund:- The Clerk gave an update on the funding which has been allocated to the Norfolk County Council Crisis Fund. Individuals need to apply for this funding. It was **AGREED** that Cllr. Holliday will hold surgeries to assist the residents with the process of completing the forms. It was **AGREED** that the Clerk would prepare the cost of the Cley Community Support Fund for one year and for the winter period only. Funding will actively be sought for this project. It was **AGREED** that the Clerk would contact The George Public House to enquire about the sweepstake which was held to raise money for the Community Support Fund.

12.8	The following payments were AGREED:-	£
	Clerk's Salary – May 2026	508.93
	Clerk – Reimbursement – Sum-up Machine	69.99
	Previous Clerk's Salary – End of Year Finance	242.65
	HMRC – Tax and NI	160.07
	Cley Toilet Cleaner – Salary	200.00
	Supplies for Cley Toilet	129.64
	Sani-Bin – Toilet	8.00
	Community Heartbeat – Spare Pads for Defibrillator	74.64
	Reimbursement – Cley Café	16.00
	Payroll Provider	16.75
	Cllr. Holman – Reimbursement Café	286.19
	A Piggott – Decorating – Toilet	233.15
	Norfolk ALC – Subscription	165.66
	Country Style Recycling	30.00
	Village Hall – Room Hire – Café	421.00
	Kevin Richardson – Grass Maintenance	360.00
	NNDC – Dog Bins Emptying	910.68
	Internal Auditor	40.00

12.9 Village Map:- The Members are considering applying for the North Norfolk District Council Members Fund through Cllr. Holliday. The Clerk reported that she has obtained two quotes which are very different. It was **AGREED** that the Clerk would liaise with the provider of the lower quote to ascertain how much detail would be involved in the proposed village map. This matter will be placed on the next agenda for an update.

13. CORRESPONDENCE

- 13.1 Bin Storage on Beau Rivage and Green Farm:-** The Clerk reported that North Norfolk District Council have placed notices requesting the owners of the bins to return them to within the curtilage of their own property. If the bins remain in situ North Norfolk District Council will instigate proceedings to have them removed. It was **AGREED** that this matter would be removed from the agenda.
- 13.2 BAHS April Newsletter:-** Circulated. Noted.
- 13.3 BAHS – Talk – Tuesday 28th April:-** Circulated. Noted.
- 13.4 Norfolk ALC – AGM:-** Circulated. Noted.
- 13.5 Litter Pick Cley to Salthouse – Email:-** Circulated. Noted.
- 13.6 Hill Top – Email:-** Circulated. Cllr. Allen reported that he has met with both parties and all issues have been resolved. There is one sign missing and Cllr. Holman will inform the Clerk of the required wording in order that a quote can be obtained for the next meeting.
- 13.7 Email – Pot Holes – Glandford Road:-** The Clerk liaised with Flagship Housing who arranged for a site visit. Cllr. Williamson reported that the inspector has confirmed that the potholes will be repaired. The Clerk will inform the resident accordingly and this matter will be removed from the agenda.
- 13.8 Baby Changing Facility – Cley Toilet:-** It was **AGREED** that Cllr. Deane will investigate the best baby changing unit for safety and cost and this matter will be placed on the next agenda for further discussion.
- 13.9 Email – Cley Heritage Trail:-** Circulated. It was **AGREED** that the Clerk would liaise with KL Magazine to ascertain whether they are prepared to make a small donation to the Community Support Fund for the information they are seeking. It was **AGREED** that Cllr. Allen will liaise with the Magazine with the information they are requesting.
- 13.10 Email – Posters:-** The Clerk circulated an email requesting permission to display posters for a craft fair being held at Cley Village Hall on 22nd August. It was **AGREED** that the Clerk would liaise with the writer of the email and inform them that they can display a poster on the Parish Council's website, Notice board and the Village Hall notice board.

14. HIGHWAYS

- 14.1 Blocked Highway Drains – Lime Kiln:-** Cllr. Deane reported that he has emailed Norfolk County Council, Highways requesting an update on the work agreed at the site visit. This matter will be placed on the July agenda for an update.
- 14.2 Glandford Road Wall:-** It was **AGREED** that this matter will be removed from the agenda.
- 14.3 Temporary Road Closures:-** Circulated. Noted. The Clerk reported that she has informed Norfolk County Council of the lack of white lines at the Glandford Road/Bridge Foot Lane Junction which recently caused an accident. Noted.
- 14.4 Potholes – Church Lane:-** It was reported that the potholes have not been repaired properly. Cllr. Holliday will liaise with Norfolk County Council and chase this matter. This matter will be placed on the next agenda for an update.
- 14.5 Fairstead Sign:-** It was reported that the sign is in very poor condition. This matter will be added to the list for Norfolk County Council repairs.

15. CLEY COMMUNITY TOILET

- 15.1 Draft Contract Utilities – Cley Toilet:-** It was **AGREED** that the Clerk would order the Dona Donation Terminal (Digital Collection Plate v3 (WiFi) at a cost of £545.00. It was **AGREED** that the Parish Council will pay for the terminal and an invoice will be raised for the Village Hall for 50% of the cost in the sum of £272.50. The details of the contract between the Parish Council and the Village Hall will be put together by the Clerk and the Village Hall Committee. The signage needs to be changed and the wording will be discussed between the two parties. This matter will be placed on the next agenda for an update and agreement.

16. NEWGATE GREEN

- 16.1 Ditch Flooding:-** All present thanked Cllr. Allen for his hard work in clearing this ditch. This area will be monitored. It was **AGREED** that this matter will be removed from the agenda.
- 16.2 Damaged Cones – Triangle:-** This matter has been dealt with and it was **AGREED** that this matter will be removed from the agenda. It was **AGREED** that the cones will be put in place through the village on Thursday 21st May in readiness for the bank holiday.

16.3 Bus Shelter:- Cllr Deane will arrange for a working party to clean up the bus shelter and clear the foliage. This matter will be placed on the next agenda for an update.

17. ITEMS FOR NEXT AGENDA

Mound on Quay – Parking.

18. DATE OF NEXT MEETING

The date of the next meeting was noted as Thursday 11th June, 2026 at 6.30 pm in Cley Village Hall.

There being no other business the Chairman closed the meeting at 8.20 pm.

.....
Chairman

.....
Date

Dc report May GVN - thanks so much



From Cllr. Victoria Holliday <Victoria.Holliday@north-norfolk.gov.uk>
To Stiffkey Parish Council <clerk@stiffkeyparishcouncil.gov.uk>, <beestonpc@btinternet.com>, Tracey Bayfield <clerk@blakeneyparishcouncil.gov.uk>, Clerk Salthouse <salthouseclerk@gmail.com>, Clerk Weybourne Parish Council <weybournepc@gmail.com>, Kelling Parish Council <clerk@kellingparishcouncil.gov.uk>, Cley Parish Council <clerk@cleyparishcouncil.gov.uk>, wivetonpc <wivetonpc@gmail.com>
Date 2026-04-14 18:32

Dear all
Herewith May's District Cllr report.

I'm going to repeat these yet again given the current increasing squeeze on our budgets:

General finance and benefit help

The brilliant Financial Inclusion team at NNDC - 01263513811 or financial.inclusion@north-norfolk.gov.uk - will help with accessing benefits and other resources.

Energy help

NNDC has donated 50,000 to the Norfolk Foodbank to help residents experiencing financial hardship because of rising heating oil prices. If anyone needs help with oil or energy supplies you can get help via the Holt foodbank who will also allocate someone from citizen's advice to ensure you have the correct benefits and debt advice. You can then be referred to the Energy Bank. The contact is Jules Hunter- Jennings on 07826376343 (office hours). Alternatively you can contact the Financial Inclusion team, details above.

Foodbanks

Foodbanks can be accessed via referral at Holt (on Fridays at Holt Youth Project) or Sheringham, or Cromer. Holt Foodbank can also deliver on a Friday for those who might find access difficult. You can also visit the Community Larder at the Treehouse Café, Charles Road, Holt where surplus goods donated by local businesses are available.

Utility Social Tariffs

Some utility companies offer social tariffs - lower rates for those on limited incomes. I've found social tariffs for Anglian Water and Eon (presumably they exist for other electricity providers). There is similar for broadband if you're interested.

<https://www.anglianwater.co.uk/services/extra-support/tariff-options/lite/>
<https://www.anglianwater.co.uk/services/extra-support/tariff-options/lite/>
<https://www.eonnext.com/energy/guides/energy-fund>
<https://www.comparethemarket.com/broadband/content/broadband-social-tariffs/>

From NNDC

'Local Government Reform

The Government has announced that they are supporting the replacement of the current District and County Councils with three Unitary Authorities, combining all their functions. North Norfolk will be part of the new East Norfolk Council. Your voice will be better heard in a smaller council but not as well as currently, and I have concerns about dividing up essential services such as social care and special education.

Purchase of temporary accommodation

NNDC will purchase 9 more homes for temporary accommodation for homeless households. This is part funded by central government, and it is proposed the NNDC part funding comes from the second home council tax premium. NNDC currently has 32 units of temporary accommodation.

Waste collection

NNDC is postponing delivery of the new food waste collection for residents till May 2027. There is a shortage of collection trucks so they won't be delivered as soon as expected.'

Mobile connectivity

Some of you have said that signal has fallen off a cliff recently. I have been in touch with VodafoneThree, who say
' Our networks team have assessed historical data across February and March and cannot find any evidence of a serious drop in coverage beyond the increased demand experienced over the Easter period. Please note that they obtain this information from live crowd-sourced data. Serving sites in the local area, including the site at Blakeney church, are expected to be upgraded with 5G standalone across the next several years as part of VodafoneThree's £11bn network investment plan.'

Good news about the investment although the time frame is too long, but I don't understand the drop in coverage you have been experiencing.

I now have contact details for ee and Virgin O2 so I can ask them the same question.

Fast fibre

I recently asked Openreach about slow internet speeds in Blakeney. They say

'In terms of the upgrade of this area to full fibre; I would suggest the best and quickest way to resolve this would be for as many affected residents to raise this through their Providers and register their interest in FTTP. As it stands, the tentative estimate is work to enable this area is by the end of this calendar year at the latest. The more interest there is from residents through their Providers, the more possibility this will be looked at earlier.'

That is somewhat encouraging but do get in touch if questions.

May District Cllrs report, thank you very much



From Cllr. Victoria Holliday <Victoria.Holliday@north-norfolk.gov.uk>
To Lorraine Nairn <editorgvn@gmail.com>, Cley Parish Council <clerk@cleyparishcouncil.gov.uk>
Date 2026-05-15 11:46

From NNDC

'Cost of living support

Contact the friendly Financial Inclusion Team for support with the cost of living

<https://www.north-norfolk.gov.uk/tasks/benefits/financial-inclusion/>

Or via financial.inclusion@north-norfolk.gov.uk or on 01263513811

The Foodbank can be contacted via

<https://northnorfolk.foodbank.org.uk>

Or by calling the Help through Hardship advice line, 08082082138.

Planning

Four new posts in Planning are proposed to improve timeliness of decision making and to deliver the New Local Plan to be started in June and new requirements in ecology. These will be supported by government funding and increased planning income.

Environment

Cabinet agreed to take maximum action against fly tipping and lobby the government to take financial responsibility for the removal of fly tipping from private land as well as public. This would require modification of the Environmental Protection Act but would make a great difference.

NNDC has also agreed to promote the Let's SCRAP Fly Tipping campaign which informs residents of their duty of care when they have waste to dispose.

NNDC have suspended collection of small electrical items for the moment due to a lack of processing and storage capacity at the centres dealing with these.

Housing

NNDC has introduced two new policies to lawfully implement the new powers contained in the Renters Rights Act 2025, namely enhanced investigatory powers, new tenancy rights and extended civil penalty provisions.

NNDC will be purchasing 9 additional units of temporary accommodation using 1.34m of Local Authority Housing Fund grant moneys.

Leisure

Six North Norfolk beaches have been awarded Blue Flag status for 2026. These are Cromer, East Runton, Mundesley, Sea Palling, Sheringham and West Runton. These beaches have met assessment criteria such as water quality, life guarding, cleanliness of the Beach and local amenities. More details on assessment of bathing waters by the Environment Agency can be found here

<https://environment.data.gov.uk/bwq/profiles/>

Victoria Holliday

District Councillor

Coastal

07557054629



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North Norfolk District Council

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CHAIRMANS REPORT

CLEY HARBOUR AGM

14TH NOVEMBER 2025

Looking back over this last year has seen a consolidation of our activities in both navigation maintenance and events.

The navigation maintenance has been helped enormously by the addition of Jonothan Wright as contractor for reed cutting and bank maintenance. Regular cutting has meant the area to the tidal gate is much more accessible and reed growth has been replaced in the most part with lower vegetation. He is happy to expand this further next year

Events have been hugely successful this year with more held than ever before. This is a great way of getting people out on the water to experience the Glaven river we all know too well. What with Cackle Day, Paddle Day, Sailing Taster Day and Stiffkey Raid not to mention Harbour Day and Carols on the Quay having again surpassed expectations with record fund raising in particular for Harbour Day.

We have been liaising through BHA and Norfolk coastal protection over the possibility of a much wider ranging environmental / people and places project that could result in benefits to our project to protect and enhance the navigation we look after.

We enter the forthcoming year with a healthy fund and work towards the possibility of working with Cley Mill to re establish the estuary at their river frontage. It is a project that has only been made a possible through the positivity of the current owners and is something we need to work hard to achieve..

Village Hall report for the Annual Parish meeting 2026

Summary

Cley Village Hall has had another good year. A set of both regular and one-off bookings help ensure that our income usually exceeds our expenditure. This is enhanced by the ongoing success of the Christmas Fair as well as the helpful revenue from carpark donations.

2026 is set for being an exciting if challenging year, with a number of major projects planned, including a major upgrade of the children's play equipment.

The committee appreciates the ongoing support from the village, ranging from helping at the occasional working parties through to booking events; from supporting the many activities in the hall through to helping when needed to add value to the evolution of new projects.

Ongoing maintenance and extending facilities

As well as the regular minor maintenance and fixes, such as plumbing problems, hedge and grass cutting, the following more significant activities occurred:

- New wi-fi installed with improved signal and coverage
- New audio system installed
- Drainage system underwent major clearing and fixing
- Heating system tuned to be easier to control and quieter
- Club room door replaced and grab rails fitted to aid access
- CADS Shed roofing replaced

Planned Projects

There are a number of projects which we hope to complete in the next year, some of these have been in our forward plans for some time, others have arisen in the light of emerging needs or opportunities. Where possible we try to apply for grants to assist with the costs of some of these projects. This can be quite time consuming and is rarely successful! However because of the efforts of the village over the years in fundraising and supporting the village hall, we aim to complete most or all of these projects, supported by any grants secured.

Children's Play Area

This consists of refurbishing some components, but also the provision of several new pieces of play equipment, aimed at a range of ages from 18 months to 14 years. We applied for a substantial grant to support this but were not successful. However we have decided to proceed with the full project anyway – the costs are circa £32,000. The scheduled installation of this is June 2026, and we plan to have a social “formal” opening event when all is completed.

Basketball Court

This is a concrete slab of 7 metres x 8.5 metres, in one corner of the playing field, along with a good quality post, net and backboard. The cost for this is about £9500 and we have gratefully received a £2500 grant from the County Council community fund towards this. This project is also about to commence and is also scheduled to be complete by June 2026.

Wheelchair Access to the Club Room

Whilst there is a portable ramp available for wheelchairs, and grab rails to give mobility support, the gravel surface of the car park prevents anyone wheelchair-bound to enter the club room in practice.

We therefore plan to create a concreted area of the car park, adjacent to the club room, where dedicated parking for wheelchair-bound visitors can park. They will then be able to directly access the club room via a concrete slope, complete with handrail. The cost of this project is about £8000 and we hope to proceed with this soon and are applying for grants to assist with the cost.

Perennial traffic erosion causing dip in car park

Near the entrance to the car park, a dip regularly develops, despite attempts during working parties or temporary concrete fixes to provide a more resilient fix.

There is therefore a planned project to provide a a more resilient solution of a combination of mesh and concrete over a larger area. This project cost will be about £7000.

Digital Payment facility for Car Parking and Curloo maintenance

It has been jointly decided between the village hall committee and the parish council, to install a digital payment device in the car park, to accept donations by card or phone, alongside to ongoing facility to donate cash.

It is expected that this will be installed in the next two months and will ensure sufficient funds are available for the Curloo, as well as being a revenue source for the village hall.

Cley Parish Council
RECEIPTS LIST

02 May 2026 (2026-2027)

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
1	01/04/2026		Community Account		Defib Battery Donation	Humphrey Boon		300.00		300.00
4	02/04/2026		Community Account		Community Cafe Donation - Me	Donation		70.88		70.88
6	02/04/2026		Community Account		Donation Toilet	Donation		85.00		85.00
7	02/04/2026		Community Account		Cley Loo	Donation		35.00		35.00
5	02/04/2026		Community Account		Community Cafe Donation - Me	Donation		47.86		47.86
8	02/04/2026		Community Account		Community Cafe Donation - Me	Donation		14.75		14.75
9	09/04/2026		Community Account		Cley Loo	Donation		67.00		67.00
10	09/04/2026		Community Account		Community Cafe Donation - Me	Donation		118.25		118.25
11	09/04/2026		Community Account		Community Cafe Donation - Me	Donation		4.92		4.92
12	16/04/2026		Community Account		Cley Loo	Donation		85.00		85.00
13	16/04/2026		Community Account		Community Cafe Donation - Me	Donation		61.58		61.58
14	20/04/2026		Community Account		Donation	Donation		50.00		50.00
15	20/04/2026		Community Account		Allotment Rent	K D Noonan-Shearer		27.40		27.40
3	21/04/2026		Community Account		VAT Return	HMRC		1,354.87		1,354.87
2	22/04/2026		Community Account		Allotment Rent	Karen Noonan-Shear				
17	23/04/2026		Community Account		Community Cafe Donation - Me	Donation		88.05		88.05
16	28/04/2026		Community Account		Precept (1st installment)	NNDC		11,435.00		11,435.00
18	28/04/2026		Community Account		Cley Loo	Donation		20.00		20.00
20	28/04/2026		Community Account		Cley Loo	Donation (Cash)		25.00		25.00
19	28/04/2026		Community Account		Community Cafe Donation - Me	Donation (Cash)		154.10		154.10
Total								14,044.66		14,044.66

Cley Parish Council
PAYMENTS LIST

02 May 2026 (2026-2027)

Voucher Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
1	01/04/2026	10.4	Community Account		Allotment Rent - Brown & Co	Allotment Rent		760.00		760.00
6	01/04/2026	10.4	Community Account		Heritage Board	Rocket Design		95.00	19.00	114.00
7	01/04/2026	10.4	Community Account		Grass Cutting	Kevin Richardson		540.00		540.00
8	10/04/2026	10.4	Community Account		Community Support Fund - Tee	Tesco		550.00		550.00
9	11/04/2026		Community Account		Community Cafe Expenses	Christine Williamson		13.99		13.99
3	13/04/2026	10.4	Community Account		Clerks Expenses - Zoom	Julie Chance		117.52		117.52
5	13/04/2026	10.4	Community Account		Cleaner Salary	Jasmine Everitt		200.00		200.00
2	28/04/2026	10.4	Community Account		Clerk Salary	Julie Chance		508.93		508.93
4	28/04/2026	10.4	Community Account		PAYE/NI	HMRG		160.07		160.07
Total								2,945.51	19.00	2,964.51

Cley Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

Bank Reconciliation at 30/04/2026			
	Cash in Hand 01/04/2026		26,429.05
	ADD		
	Receipts 01/04/2026 - 30/04/2026		14,044.66
			40,473.71
	SUBTRACT		
	Payments 01/04/2026 - 30/04/2026		2,964.51
A	Cash in Hand 30/04/2026 (per Cash Book)		37,509.20
	Cash in hand per Bank Statements		
	Petty Cash 30/04/2026	0.00	
	Community Account 1 30/04/2026	19,828.06	
	Business Premium Account 30/04/2026	6,346.27	
	Community Account 2 30/04/2026	11,334.87	
			37,509.20
	Less unrepresented payments		
			37,509.20
	Plus unrepresented receipts		
B	Adjusted Bank Balance		37,509.20
A = B Checks out OK			