



Cley Parish Council

Chairman – Cllr. Victoria Holliday

Vice-Chairman Cllr. Richard Allen

Dear Sir/Madam

5th May, 2026.

You are hereby summoned to attend a meeting of **Cley Parish Council** to be held on **Thursday 14th May, 2026** immediately following the Annual Parish Meeting in **Cley Village Hall**.

Yours faithfully,


Mrs J.L. Chance.
Clerk.

AGENDA

1. **ELECTION OF CHAIRMAN**
 - 1.1 To sign the Declaration of Office Form.
2. **ELECTION OF VICE-CHAIRMAN**
 - 2.1 To sign the Declaration of Office Form.
3. **WELCOME AND APOLOGIES FOR ABSENCE**
 - 3.1 **Election:-** To receive result of Norfolk County Council Elections.
4. **DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**
 - 4.1 To receive email from NNDC – Register of Interests – Circulated.
5. **MINUTES OF THE MEETING HELD ON THURSDAY 9th APRIL, 2026**

To agree the Minutes of the meeting held on Thursday 9th April, 2026.

Clerk: Julie Chance

Pine Lodge, Gimingham Road, Trimingham, Norfolk, NR11 8HP.

[Tel:- 07305048062](tel:07305048062)

clerk@cleyparishcouncil.gov.uk

6. RIVER GLAVEN WATER TESTING

6.1 To receive update from Cllr. Deane.

7. FOTPATHS/DEFIBRILLATOR AND SIGNS

7.1 The Hangs:- To receive update concerning FP 30 and agree action.

7.2 Defibrillator Quay:- To receive update from Cllr. Allen and agree action.

7.3 Signs:- To receive update.

8. COUNTY AND DISTRICT COUNCILLORS' REPORTS

8.1 County Councillor's Report and Update on Local Government Reorganisation.

8.2 District Councillor's Report.

9. ORGANISATION REPORTS

9.1 Allotments Report.

9.1a UK Power Networks – To receive update and agree action.

9.2 Harbour Report.

9.3 Village Hall Report.

9.4 Neighbourhood Plan Report.

10. PUBLIC PARTICIPATION

To allow members of the public opportunity to inform the meeting. This item is limited to 15 minutes (maximum of 3 minutes per person).

11. PLANNING

11.1 CD/26/0485 – White Cottage, Church Lane, Cley:- Decision – Condition Discharge Reply – Circulated.

12. FINANCE

12.1 To agree Annual Accounts t 31st March, 2026.

12.1a To agree grant to Glaven Caring.

12.2 To agree Annual Governance – Section 1 AGAR.

12.3 To agree Accounting Statement – Section 2 AGAR.

12.4 To receive the Internal Auditors Report – Circulated.

12.5 To receive Payments, Receipts and Bank Reconciliation for the period to 30th April 2026 and agree action.

12.6 Update on Banking Arrangements.

12.7 To agree the following payments:-	£
Clerk's Salary – May 2026	508.93
Clerk – Reimbursement – Sum-Up Machine	69.99
Previous Clerk's Salary – End of Year	242.65
HMRC – Tax and NI	160.07
Cley Toilet Cleaner	200.00
Supplies for Cley toilet	129.64
Sani Bin – Toilet	8.00
Community Heartbeat – Spare Pads for Defib	74.64
Reimbursement – Cely Café	16.00
Overdue Invoice – Payroll Provider	16.75
Judith Holman – Reimbursement	232.69
A Piggott – Decorating Toilet	233.15
Norfolk ALC – Subscription	165.66

12.8 Quote for Village Map:- To receive update and agree action.

13. CORRESPONDENCE

13.1 Bin Storage on Beau Rivage & Green Farm:- To receive update.

13.2 BAHS Newsletter:- Circulated.

13.3 BAHS – Email Talk:- Circulated.

13.4 Norfolk ALC – AGM – Circulated.

13.5 Litter Pick Cley to Salthouse:- Circulated.

13.6 Hil Top Email – Circulated.

13.7 Email – Pot Holes and Baby Changing – Circulated.

13.8 Email – Cley Heritage Trail - Circulated

14. HIGHWAYS

14.1 Blocked Highway Drains – Lime Kiln:- To receive update from Cllr. Allen.

14.2 Glandford Road Wall:- To receive update from Cllr. Deane.

14.3 Temporary Road Closures:- Circulated.

14.4 Repairs – Church Lane:- To receive information and agree action.

14.5 Condition of Fairstead Sign:- To receive update and agree action.

15. CLEY COMMUNITY TOILET

15.2 Draft Contract Utilities – Cley Toilet:- To receive update and agree action.

16. NEWGATE GREEN

16.1 Ditch Flooding:- To receive update from Cllr. Allen and agree any action.

16.2 Damaged Cones – Triangle:- To receive update from Cllr. De

16.3 Bus Shelter:- To receive update and agree action.

17. ITEMS FOR NEXT AGENDA

18. DATE OF NEXT MEETING

The date of the next meeting is noted as Thursday 11th June, 2026 at 6.30 pm in Cley Village Hall.