

Minutes of the Cley Parish Council Meeting
Held at 6.30pm on Thursday 13th June 2024 in
Cley Village Hall, the Fairstead

Attending: Cllr Holliday (Chair), Cllr Allen (Vice-Chair), Cllr High, Cllr Baker, Cllr Williamson, Cllr Holman and Parish Clerk Gemma Harrison.

7 members of the public present.

1. Welcome and to consider apologies and reasons for absence.

1.1 Cllr Deane gave his apologies (work commitment). Apologies were accepted.

1.2 County Cllr Eric Vardy sent his apologies.

2. To receive declarations of Interest and requests for dispensations by councillors in any of the agenda items listed.

2.1 Cllr High stated an interest in Newgate Green and Cllr Baker stated he is a member of the Harbour Committee.

3. Minutes of the Annual Parish Meeting and the Annual Parish Council Meeting held on 9th May 2024 to be approved.

3.1 The minutes to both meetings were circulated prior to the meeting. The Parish MEETING minutes were PROPOSED as accurate and correct by Cllr High and SECONDED by Cllr Williamson and AGREED by all.

3.2 The minutes of the Annual Parish Council meeting were PROPOSED as accurate and correct by Cllr High and SECONDED by Cllr Williamson and AGREED by all.

4. Matters Arising on the Minutes (for information only and not included on the Agenda).

- It was suggested to have the Memorial Bench for Ruby Johnson outside the Club Room. Cllrs will wait for confirmation from the Village Hall Committee on suitable fixings. Clerk to contact committee for an update. GH
- Bins on the Fairstead – NNDC are investigating.
- Newgate Green – The Case Officer dealing with the project is on maternity leave and this has now been given to a different officer to progress.
- Government email Address – It was noted the Clerk's address has now changed to clerk@cleyparishcouncil.gov.uk and the Cllrs have also been given

new addresses. Clerk to arrange an IT session with Cllrs to help set up their new accounts. **GH**

5. Reports

5.1 Receive and Discuss Reports.

- Police Report - patrols have been increased on the Coast Road due to suspicious behaviour.
- County Cllr Report – The report was circulated to Cllrs prior to the meeting. A copy of the full report can be seen at Appendix A. It was AGREED for the Clerk to submit a grant application for Community Support from the Norfolk Community Foundation. **GH**
- District Report – Full Report can be seen at Appendix B.
- Allotments – The Clerk gave an update on the recent allotment meeting. Clerk to put the minutes on the CPC website. Cllr Williamson thanked tenants for their generous donations of produce on the allotment stall during May which raised a fantastic £46 for the allotments. **GH**
- Harbour Report – None received.
- Village Hall Report – No Report, the next meeting is on 27th June.

Public Participation

An opportunity for members of the public to ask questions and request to speak on agenda items

- A member of the public requested the swimming area to be extended on the beach and stated one of the signs is missing.
- A member of the public raised a concern about houses being joined together as it limits the amount of housing availability. It was suggested that this is something that could be addressed in the Cley Neighbourhood Plan. It was AGREED the Clerk will add the item to the agenda for discussion. Cllr Allen raised concerns about the 9 empty houses in Cley and felt this should also be discussed at a subsequent meeting. **GH**
- Cookes Marsh, it was noted that a 30-mph sign is buried in the hedge on the road. Clerk to report to Highways. **GH**

- A member of the public asked about the handrail on the coast footpath beyond the windmill – Clerk to chase Highways for an update. **GH**
- A member of the public asked when the phone lines will be taken down along the Beach Road. It was confirmed that they will likely come down next year when the beach phone is removed.

6. Planning

6.1 To approve the Planning Report for applications received since the last meeting, namely;

- PF/24/1119 Rectory Hill Barns – no objection - it was noted that reduced transmission glass (VLT) should be used, 0.65 VLT for windows and 0.5 was needed for the roof lights.
- PF/24/1029 The Old Stables – No objection.
- PF/24/1041 The Harnser – No objection

The planning report was PROPOSED by Cllr Holman and SECONDED by Cllr Allen and AGREED by all. Clerk to respond to the planning applications online. **GH**

It was noted that extensions would be requested by the Clerk for the two most recent applications received for Greystones and Violet Cottage. **GH**

6.2 Cookes Marsh – it was noted that the render was approved at NNDC's Development Control Committee.

7. Finance

7.1 The Clerk circulated the payments, receipts, and bank reconciliation (Appendix C) for the month of May. The payments of £1142.24 and additional payments for approval of £2882.60 and receipts of £1451.89 (noting the VAT return of £1231.13 which has now been received), were PROPOSED by Cllr Holman and SECONDED by Cllr Holliday and AGREED by all. Clerk to arrange payments to be made. **GH**

8. Cley Beach

8.1 The safe swimming area on Cley Beach and the need for more signage was discussed. It was AGREED that Cllrs will widen the swimming area by 50 metres either side. It was AGREED for new signs to be ordered stating *swimming area only* with an arrow pointing east and on the other sign west. Cllr Holman to organise. **JH**

8.2 Vehicle use on Cley Beach was discussed. It was noted that fishermen were driving onto the beach. Clerk to ask NWT to put some signs up stating service vehicles only. GH

9. Licensing – Barn Drift

9.1 The recent licensing permission granted for Barn Drift was discussed. It was noted that a license for alcohol to 1am 7 days a week was granted, and a music license was granted until 11 Sun- Thurs and midnight on Fridays and Saturdays. It was disappointing to note that the record of communication regarding the many complaints received was lost at NNDC. Concerns were also raised about the condition of 45 decibels of noise, monitoring noise is difficult to register and monitoring officers won't always have a decibel meter.

9.2 The out of office number for noise complaints is 01223 849782; any nuisances after 11pm should be reported via the number. It was noted that Barn Drift is now prioritised for an officer to come out and visit (if available) if less than 3 people complain.

9.3 Clerk to update the parish website with the updated licensing information. GH

9.4 It was noted that decibel counters can be borrowed from NNDC for monitoring purposes if required.

10. Polices

10.1 The revised Financial Regulations was handed out to Cllrs at the meeting, and it was AGREED to defer the item for approval to the next meeting. GH

10.2 The Allotment Policy, particularly the rules around bonfires, were discussed. The proposed amendment to pilot bonfire inspections prior to any fire was discussed and AGREED as an amendment to the policy. Clerk to advise tenants in August when the annual invoices are sent out. GH

10.3 The amended Lokes Policy was circulated prior to the meeting and PROPOSED by Cllr Holliday and SECONDED by Cllr Allen and AGREED by all. Clerk to ensure a copy is available on the website. GH

11. Anglian Water Truck Movements

11.1 Cllrs discussed the ongoing tanker movements from the sewage works. The tankers are not environmentally friendly, they often damage the grass verges and cause general disruption to residents. The bad odour from the works was noted once again. It was AGREED for the Clerk to arrange a meeting on site with Anglian Water to discuss possible solutions. Cllrs AGREED an additional tank at the works would help cut the number of tanker movements down and go some way to resolving the issues. Clerk to arrange a site visit and ask for an additional tank. GH

11.2 Cllr Allen requested a schematic of the sewage system showing where everything comes from and goes, this will make it easier for Cllrs to understand the problems with capacity. Clerk to request schematic drawing. GH

Cllr Allen and Cllr Baker left the meeting.

11. Correspondence

11.1 Hole in Footpath No.8 – Anglian Watrer are not responsible it is NCC Highways.

11.2 Walking and Cycling Infrastructure Plan – this is focused on towns and has little relevance for Cley.

11.3 River Glaven Water Testing – A meeting has been scheduled for 9th July via Teams to discuss testing the river Glaven.

11.4 30 mph speed sign which was situated at the junction of Old Woman's Lane and the Coast Road is missing. Clerk to chase report with Highways. GH

11.6 Pedestrian Safety on Cley High Street – A letter was received whereby a visitor struggled to find the safe alternative boardwalk walkway, instead they walked along the High Street and lodged a complaint about the traffic and lack of safe footways available. Cllrs discussed improving signage to the coast path. It was AGREED that a trail fingerpost was needed at the end of the Coast Path (end of the bank) and one at the boardwalk. Some signage on the bus stop would also help, Clerk to approach Sanders to seek permission. GH

12. Items to be included on the Next Agenda

12.1 Financial Regs, Newgate Green, Bins on Fairstead, Norfolk Flag/Union Jack Flag, Hilltop working party (to agree future working party dates).

13. Time and Date of Next Meeting; Thursday 18th July 6.30pm in Cley Village Hall.

Meeting ended 19.38

Appendix A

NCC Report

Hello all,

A little stop press

The proposed much improved Sheringham Recycling Centre planning application has been approved by the committee. I will update you in due course as to when work will start.

Council's performance and priorities highlighted

Norfolk County Council's cabinet agreed the council's annual review report and a delivery plan for 2024-25, showing its priorities for this year.

Highlights of the council's performance over the last year include:

- Agreeing a £600 million-plus devolution deal to bring powers and funding from Westminster to Norfolk
- Spending £1.5 million per day on adult social care, including help for 11,000 people to return home from hospital.
- Securing £49.5 million of Government funding to improve bus services, with an 18 per cent rise in passenger numbers.
- Delivering ultra-fast broadband to more than 6,900 premises, with superfast broadband now covering 97.3 per cent of properties.
- Serving more than 1.8 million library customers.

Key priorities for this year include:

- Delivering the devolution deal and an economic strategy for Norfolk, to boost jobs and skills
- Delivering better quality, local and affordable care for children, including more foster carers
- Continuing to deliver supported living housing programmes for adults
- Delivering library hubs, including a range of services, in King's Lynn and Great Yarmouth
- Completing the roll-out of LED streetlighting, to cut costs and carbon emissions

New grants to help Norfolk residents open for

Voluntary organisations who support people struggling with the cost of living in Norfolk can now apply for two new grants from Norfolk's Household Support Fund.

£2.15m of funding, from a combination of UK Government and Norfolk County Council sources, is being made available to Voluntary, Charity and Social Enterprises in Norfolk that are supporting those struggling with the cost of living.

Of this, £1.35m is available as part of a one-off grant funding pot that will enable community groups and social enterprises to meet the emergency needs of residents, particularly those at the highest risk of living in poverty and those who have higher than average costs due to specific needs such as care costs. Application for this Community Based Hardship Support Fund must be made by 31 May, with grants of £10,000 - £50,000 available.

Applications can be made online at: norfolkfoundation.com/funding-support/grants/groups/community-based-hardship-support-fund

In addition, £800,000 is being made available to organisations that are already supporting people in Norfolk, to help meet any emerging needs these individuals may have, such as help with the cost of food and energy. An applicant organisation can receive up to £20,000 to distribute to individuals in grants of up to £100 to help meet these costs. Applications for this funding, via the Norfolk Household Support Fund, are open until 30th September.

Applications can be made online at: norfolkfoundation.com/funding-support/grants/groups/norfolk-household-support-fund-5

Both schemes are being administered on behalf of Norfolk County Council by the Norfolk Community Foundation. Any voluntary, community or social enterprise which works to support Norfolk residents can now apply to either fund online.

The funding for these schemes comes from Norfolk's £7.135m Household Support Fund for April to September 2024, comprising £6.7m allocated by central government topped up with a further £435,000 from Norfolk County Council.

Between 2021 and September this year, a total of £43.485m will have been allocated to the Household Support Fund in Norfolk, comprising £40.2m from central government and £3.285m funded by Norfolk County Council.

Anyone in Norfolk struggling with living costs can also request support or advice via norfolk.gov.uk/costofliving or by calling [0344 800 8020](tel:03448008020).

Appendix B

NNDC Report

District Cllrs report June 24 update

Blakeney Surgery

Holt Medical Practice is working with Blakeney Parish Council to find an alternate venue for medicines collection. As you know, we think this is scant mitigation for our loss of face to face appointments. We have written to the Secretary of State for Health to ask for her intervention against the closure but this is obviously delayed by the election.

Poor mobile coverage

I've met with Vodafone in the first instance to talk about mobile coverage in the hope we can reduce mobile 'not spots'. The landscape is very complicated with Virgin media/02 building the majority of masts in this area; with 3 and ee building a few of their own. Sky, Asda, and Vodafone uses 02 network and most of the rest ee...you can see the problem. Providers are required to reach 88% geographic coverage nationally of 4G by June 24, 95% by 2027. Of course, this can be achieved in more urban areas, but it certainly isn't the case here. Vodafone have done some upgrades recently in our area, but it doesn't seem to have improved service, and when this was pointed out I was told there are no further plans for this area which would improve coverage. This may possibly be because a mast costs £250k and has a maximum reach of 5k. I'm trying to get hold of the other operators but so far without success. I think we need an MP to push this further.

Dentistry

An update on dentistry: There are now 450 urgent appointments a week in Norfolk available for patients with dental pain. These are bookable via 111 and I encourage you to spread the word as I don't think it's widely known. The nearest urgent clinic for us is Fakenham. The Integrated Health Board has increased the amount paid to dentists by a small amount in the hope of retaining NHS dental practices and a Dental Bus for remote and rural areas is being co-commissioned with Cambridge, but I understand it's still a work in progress. New out of hours services are supposedly available from December. There is work expanding access for children's dentistry by March 2025.

Second homes council tax

NNDC hopes to retain 50% of the premium on second homes council tax though it is still in discussion. Originally this was to be ring fenced for affordable housing but that hasn't yet been finalised.

Free decarbonisation plans for businesses

NNDC can offer small and medium sized businesses a free decarbonisation plan and support to reduce their carbon footprint. This is funded by the Government's Shared Prosperity Fund. If you're interested, please contact netzeronorfolk@groundwork.org.uk.

Appendix C

Bank Reconciliation

Holt Town Council

4 June 2024 (2024-2025)

Prepared by:

Approved by: Date:

Date:

Name and Role (Clerk/RFO etc)

Name and Role (RFO/Chair of Finance etc)

Bank Reconciliation at 31/05/2024

Cash in Hand 01/04/2024 90,814.37

ADD

Receipts 01/04/2024 - 31/05/2024 86,913.32

177,727.69

SUBTRACT

Payments 01/04/2024 - 31/05/2024 43,300.97

A Cash in Hand 31/05/2024 134,426.72

(per Cash Book)

Cash in hand per Bank Statements

Petty Cash 31/05/2024 0.00

Barclays Community Account 31/05/2024 120,895.11

Barclays Business Tracker Account 31/05/2024 4,845.49

Barclays Business Saver Account 31/05/2024 13,617.82

139,358.42

B

Less unrepresented payments

Plus unrepresented receipts

Adjusted Bank Balance 134,426.72

45.00

134,381.72

4,976.70

A = B Checks out OK