

CLEY PARISH COUNCIL

Minutes of the Cley Parish Council Virtual Meeting held on Tuesday 5th January 2020 at 6.30 p.m. via Zoom

Attending: Cllr Holliday (Chairman), Cllr Allen (Vice-Chair), Cllr Meadows, Cllr Williamson, Cllr High, Cllr Holman, Cllr Baker and Parish Clerk Gemma Harrison.

There were 3 members of the public present.

1. Welcome and to consider apologies and reasons for absence.

1.1 Cllr Holliday welcomed everyone to the meeting.

2. To receive declarations of Interest and requests for dispensations by Councillors in any of the agenda items listed.

2.1 None.

3. Minutes of the Parish Council meeting held on 1st December to be approved.

3.1 Amend the minutes to remove the yellow highlighted section under grit bins and to add in Cllr Butikofer in the list of attendees. The amended minutes were PROPOSED by Cllr Meadows and SECONDED Cllr Williamson and AGREED by all.

3.2 The Norfolk Wildlife Trust have been in touch and stated that the planning conditions as discussed in District Cllr Karen Ward's report in October's meeting were incorrect. Cllr Holliday PROPOSED to remove Cllr Ward's report as an Appendix, this was SECONDED BY Cllr Meadows and AGREED by all. GH

4. Matters Arising on the Minutes (for information only and not included on the Agenda)

- Town Yard hedge – Clerk to chase with Highways GH
- Grit Bins – Clerk to liaise with Highways GH
- Swimming Signs – Clerk to speak with NNDC GH
- Hilltop deferring site visit due to lockdown. Clerk to inform residents. GH

5. Receive and Discuss Reports

- Police Report – No report received.

- District and County Cllr Reports. Apologies received from Cllr Butikofer. No reports received.
- Allotments – Clerk and Cllr Holman gave an update on the allotments. There are a couple of people interested in taking on new plots, the hedge along the Village Hall has been cut and invoice received for the gate to be replaced along Church Lane. Cllr Holliday PROPOSED the payment of £372 for the gate, this was SECONDED by Cllr Allen and AGREED by all. GH
- Cley Loo – A discussion took place on whether to keep the toilet open during lockdown. It was AGREED to monitor the situation but to keep the toilet open for the time being so allotment tenants could use the facility if needed.
- Traffic Management Plan – There have been some complaints received about parked cars obstructing the bus stop. It was suggested using signage to solve the problem. The Clerk updated everyone on the draft traffic management plan which will be circulated prior to the next meeting for comments. GH

6. Newgate Green

6.1 The Clerk gave an update on the proposed works. Discussions are taking place with Highways to increase the proposed works as more money was raised which means a larger section of verge can be replaced with geo-grid.

(Cllr High was struggling to get onto the call and listened via speaker phone on his mobile, he is struggling to hear the meeting.)

7. Planning

7.1 To discuss any planning notices received. None.

7.2 To discuss any decision notices. Nothing to report. The Barn on the Marsh is due to be decided shortly.

7.3 Arcady Appeal. It was AGREED that the Parish Council would re-submit the original planning comments to the Planning Inspector. Clerk to circulate original comments to Cllrs as a reminder of what was previously agreed. GH

7.4 Article 4 Directions were discussed, and it was AGREED to raise the issue with The Head of Planning as Cllrs are keen to ensure flint walls and cobbled pavements are protected under Article 4.

8.To discuss correspondence received.

- 8.1 Clerk updated Cllrs that the Payroll Provider will be retiring in March and the Council will need to find a new provider. **GH**
- 8.2 Sewage trucks were in use throughout the Christmas period. Clerk to raise concerns with Anglian Water and to report the smell which was particularly bad throughout this time. Clerk to copy in EA to see if they are able to offer any advice. **GH**
- 8.3 Concerns were raised regarding breach of Covid guidelines for a property on Glandford Road. Clerk to report to the Police. **GH**
- 8.4 Bruno left the meeting 19.01 due to not being able to hear properly.

9. Financial Matters

- 9.1 Agree the Financial Statement (Appendix A). The Clerk read out the payments and receipts. Cllr Holliday PROPOSED the statement and Cllr Holman SECONDED the statement which was AGREED by all. **GH**
- 9.2 It was suggested that a basket of fruit should be given as a gift to the staff of the Spar shop to thank them for all their hard work during COVID-19. It was AGREED BY ALL to provide a gift to the value of £30. **VH**

10. EA Footpath Update

10. The Clerk updated Cllrs on the proposed works which are now due to start on 1st February 2021.

11. Electric Car Charging Points in the Village Hall Car Park

- 11.1 No update. Item deferred to the next meeting. **RA**

12. The Hangs DMMO

- 12.1 It was AGREED that the Clerk will contact PINS and NCC to confirm that the Parish Council are able to assist on the day and to provide a laptop if needed. **GH**

13. To discuss Light pollution in Cley

- 13.1 It was AGREED a Glaven Valley Dark skies Initiative should be drafted. This guidance could then be sent to NNDC when the council comment on Planning Applications, the policy can be made available on the website and promoted locally. **VH**

Public Participation

An opportunity for members of the public to ask questions

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- A local resident was keen to see cobbled pavements incorporated under Article 4 for protection.
- A local resident raised concerns regarding a heap of earth which is located 100 yards down from Artemis in the old channel (15-20ft away from the wall). The resident requested that the Council ask EA to get the material removed. **GH**
 - A resident commented on the light pollution from the Village Hall and car park.
 - A resident asked whether the problem with the stopcock at the allotments had been resolved. Cllr Allen to investigate. **RA.**

14. Items for inclusion on the next agenda.

14.1 Traffic management, Light pollution, sewage works, Newgate Green Update, Charging points.

14.2 The platform used for meetings was discussed. Clerk to investigate the problems experienced with using Zoom and if they cannot be resolved then it was AGREED to go back to using POWWOWNOW Conference call. **GH**

15.To note the date of the Next Parish Council meeting Tuesday 2nd February 2021**Meeting ended 19.29**

Appendix A – Cash Book Extracts

Community Cash Book

4th January	72	online		£249.78			Gemma Harrison	Clerk Salary December
4th January	73	online		£300.00	£7,341.79	£7,312.59	Kevin Richardson	Allotment Hedge cutting and concrete Bench on coast rd
5th January	74	online		£66.00			The National Allotment Society	Annual Membership
5th January	75	online		£855.30			NNDC	Bins Inclu Dog Bin emptying
5th January	76	online		£245.00			Village Hall	Insurance Contribution
5th January	77	TRANSFER		£45.00			Cllr High Donation	Fundraising Account Newgate Green (donated from hedge cutting)
5th January	78	Online		£355.60			HMRC	PAYE
5th January	79	Online		£59.27			Wave	Allotment Water
TOTAL				£22,166.13	£18,559.73			

Fundraising Cashbook

14th December	R39	Online		£59.25			Donation	Cley Loo (Cash Box)
14th December	R40	Online		£96.85		£3,235.95	Gofundme	Donation Newgate Green
14th December	R41	online		£49.60			Donation	Cley Loo (Cash Box)
15th December	R42	Online		£9.46			Gofundme	Newgate Green
17th December	R43	Online		£136.50			Donation	Cley Loo (cash box)
21st December	R44	Online		£48.30			Gofundme	Donation Newgate Green
31st December	R45			£111.41		£3,461.20	Gofundme	Donation Newgate Green
5th January	10	online		£189.27			Don Harrod	December Salary
5th January	11	online				£64.82	Cley Village Hall	Utility Charge Toilet (Water and sewage)
5th January	R46	TRANSFER		£45.00			Community Acc	Cllr High Hedge Donation Newgate Green