

Minutes of the Cley Parish Council Meeting

Held at 6.30pm on Thursday 14th September 2023 at

Cley Village Hall, the Fairstead

Attending: Cllr Holliday (Chairman and NNDC District Cllr), Cllr Allen (Vice-Chairman), Cllr High, Cllr Williamson, Cllr Holman, Cllr Deane and Parish Clerk Gemma Harrison.

10 members of the public present.

1. Welcome and to consider apologies and reasons for absence.

1.1 Cllr Holliday welcomed everyone to the meeting.

1.2 County Cllr Eric Vardy sent his apologies.

2. To receive declarations of Interest and requests for dispensations by councillors in any of the agenda items listed.

2.1 Cllr High declared an interest in Newgate Green and Cllr Holliday declared an interest in EV Charging.

3. Minutes of the Parish Council meeting held on 13th July 2023 to be approved.

3.1 The minutes were circulated prior to the meeting, they were PROPOSED as accurate and correct by Cllr Holman and SECONDED by Cllr Deane and AGREED by all.

4. Matters Arising on the Minutes (for information only and not included on the Agenda).

- EVCP – The Village Hall Committee are supportive of EV charging in principle but do not support taking the electricity from the Village Hall. NCC have agreed to pay for a new electricity source but then would take any money made. There would be a 22kw charge instead of 7kw, this would mean each car could use a 11kw charge which would be enough to charge a car overnight. Clerk to add village referendum to next month's agenda for further discussion. The revised proposal needs to be shared with the Village Hall Committee. It was noted that Cllr Allen was not in favour of the proposal. GH
- Newgate Green – The plan needs amending to remove the kerbs in the key as this may be confusing. Once amended Clerk will circulate to Cllrs for further

comment. Clerk to ask for the specification for the height of the proposed bunds.

GH

- Toad Patrol – Clerk to get quote for new signs and to advertise the Toad Patrol Meeting. **GH**

5. Reports

5.1 Receive and Discuss Reports.

- Police Report – PC Graham Gower- Smith attended the meeting to introduce himself as the new Parish Beat Officer. Clerk to email Graham about parking (from builders) at the junction of Newgate Green and Glandford Road which is causing problems. **GH**
- County Cllr Reports – Clerk read the report which can be seen in full at Appendix A.
- District Cllr Report – Cllr Holliday gave her report which can be seen in full at Appendix B. Clerk to put on the Parish Council website. **GH**
- Allotments – Clerk read the allotment report. The allotment social was a great success and £119.15 was raised from the allotment stall.
- Harbour Report – Harbour Day was enjoyed by all that attended. The Committee have applied for permission for more de-silting works further down the river. They are dependent on EA and Natural England consent. The biannual Christmas windows are back this year and Carols on the Quay are on 6th December.
- Village Hall Report – AGM Thursday 21st at 7pm, the ongoing maintenance program will be set by the AGM.

Public Participation

An opportunity for members of the public to ask questions and request to speak on agenda items

- *A member of the public asked a questions about enclosing the Wash against tidal surges. The plans have been ongoing for years, the resident raised concerns about the chalk reef. Cllr Holliday to investigate further and report*

back at next month's meeting. To date it is not something CPC have been involved with.

6. Planning

6.1 To receive and agree the planning report for July and August 2023; Namely

- PF/23/1586 West Cottage. The report was PROPOSED by Cllr Richard Allen and SECONDED by Cllr Roy Williamson and AGREED by all.

6.2 A planning application will be submitted for the render and windows at Cookes Marsh. The hard standing will be removed and put back to what it was before. Cllrs views have been sought for the ditch to be cleared out. This was supported by Cllrs. CPC have been advised that screening and hedging may be put in. Some concern was raised about the character of the marshland being lost if planting is not carefully monitored. Concerns were also raised regarding the photographs which the enforcement team were relying on, more recent photos have been provided for their consideration. Clerk to draft letter taking in account of the above points and will share with CPC for approval prior to sending to NNDC. GH

6.3 Cllr High raised the concern that there was asbestos debris along the track.

7. Finance

7.1 The payments and receipts for the months of July and August were circulated at the meeting. They were PROPOSED by Cllr Holliday and SECONDED by Cllr Holman and AGREED by all. Cllrs all expressed their thanks to Cllr Tim Baker for his ongoing help collecting and paying in donations for the Curloo. Clerk to make outstanding payments. GH

7.2 The Community Café has £1784.07 in credit from donations. Cllrs were very thankful for the favourable rate given by the Village Hall Committee which enables the Café to run at reduced costs. A huge thank you was also extended to the bakers and volunteers.

7.3 It was AGREED that Cllr Richard Deane is appointed as Internal Control Officer.

7.4 Clerk to email training dates out to all Cllrs. Clerk to also contact Martyn Fulcher and ask that Cley is at the forefront of any planned planning training. GH

8. Correspondence

- 8.1 Coast Road Track – Road repair scheduled in the next couple of weeks.
- 8.2 Church Lane is overgrown and cars are getting scratched. Clerk to report Church Lane to Highways. **GH**
- 8.3 The Town yard yew tree is overgrown and getting bigger. Cllr Allen to speak to landowner. **RA**
- 8.4 Highways Road closure planned for Anglian water (now postponed), Clerk to ensure appropriate signage is displayed on Old Woman's Lane when the new closure is decided. **GH**
- 8.5 Blakeney Surgery – A draft letter was circulated for Cllrs approval to object to the closure of Blakeney Surgery. It was AGREED by all to send the letter from CPC. Clerk to send. **GH**
- 8.6 Toilet on the Beach – no progress. No complaints or any photographic evidence has been provided. The toilet will be discussed with NWT for next year. **VH/ALL**
- 8.7 The Swallows Lighting –The Clerk has been in discussions with the owners of The Three Swallows regarding reducing the number of lights on the front of the building. The owners have approached CPC to ask whether the Parish Council would be willing to support creating a community garden at the rear of the pub. Item to be added to next month's agenda. **GH**
- 8.8 Highways Signage – 30 mph signs still missing, Glandford Road has fallen down and CPC have the sign in the toilet utility room. Clerk to arrange to hand over the signs to Steve White. A pothole has been reported outside LongAcre, Clerk to re-send with photo. **GH**
- 8.9 Artemis Steps –Clerk to look at with Steve White on site. **GH**
- 8.10 Low flying aircraft – it was noted that some complaints have been received and a correspondence address forwarded for information.
- 8.11 Basketball Court – CPC have been approached for basketball net to be installed on the Playing fields, the request has been passed onto the Village Hall Committee.

8.12 Anterton Hill Pot holes – the road is private and as such it is down to residents to fund any repairs.

9. Standing Orders

9.1 The amended Standing Orders (as circulated prior to the meeting) were PROPOSED by Cllr Richard Allen and SECONDED by Cllr Richard Deane and AGREED BY ALL. Clerk to amend and put on the Parish Council website. GH

10. Village Gates

10.1 Cllr Allen AGREED to arrange for all the Village Gates to be cleaned. RA

11. Lokes Clearance

11.1 It was AGREED to run an October Working Party to clear the Lokes. A member of the public volunteered to help. It was suggested a different day for each Loke. Clerk to circulate dates and times and advertise for more volunteers. GH/ALL

12. Warm Space Winter

12.1 A discussion took place regarding whether CPC should run a Warm Space again this winter. It was suggested that Wednesday and Fridays from 10am - 3pm would be the preferred times and days if one were to go ahead. The Clerk will formally approach the Village Hall to get a price in writing for room hire these costs can form part of the calculation. Ideally the Warm Space should be in place to start from the middle of November – end of March. Volunteers are needed to make the Warm Space happen, a consultation to gauge interest is needed. Clerk to consult to see what interest there is and report back to the next meeting. GH

13. Litter Pick

13.1 It was AGREED to hold another litter pick on Tuesday 3rd October at 10am. Clerk to advertise. Everyone is encouraged to bring gloves. Hi-viz jackets, bin bags and litter picks will be provided. GH

14. Heritage Walk

14.1 Images of the two new Interpretation Boards were circulated for comments. Clerk to email everyone an electronic copy for further comments. It was suggested Godfrey's painting should be much bigger and the map smaller. GH/ALL

15. Items to be included on the Next Agenda

15.1 Neighbourhood Plan, EVCP, Newgate Green, budget, defib, hedge cutting allotment hedge, potholes, warm space, asset register, insurance renewal.

16. Time and Date of Next Meeting; 6.30pm Thursday 12th October in Cley Village Hall.

Meeting ended 19.49

Appendix A

Norfolk street lighting going green as final round of LEDs are installed

[The final round of LED upgrades to Norfolk County Council's Street Lighting is underway, cutting CO2 emissions by over 200 tonnes a year.](#)

The work, which will replace traditional High Intensity Discharge (HID) lighting with the latest generation of LED lanterns, will take place over the next 24 months, and involve replacing 16,800 HID lights with LEDs. When complete, 100% of Norfolk County Council's streetlighting will use low energy LEDs.

The move to LED lighting shows how technology can help us reduce our carbon emissions while maintaining services and public amenities: with the entirety of our streetlighting soon to be using LED lanterns, we're keeping Norfolk's streets lit while avoiding hundreds of tonnes of carbon dioxide being pumped into the atmosphere each year.

And the benefits don't stop there: the new lanterns can be controlled centrally by a Central Management System that will allow us to adapt streetlighting to changing traffic patterns without needing to send crews out to replace lanterns again, saving us time, money and – yes – the carbon emissions of those teams travelling across the county.

The work, which is funded by a capital commitment of £7.5m agreed by the Council's Cabinet meeting in November 2022, is being carried out by Amey Ltd on behalf of Norfolk County Council.

This final phase of the move to low energy LEDs will save an estimated 1,099,032 kWh of energy per year, equating to approximately **£380,000** p.a. at the current electricity prices. This represents an estimated carbon saving of 227 tonnes of carbon dioxide emissions each year as a result of the final stage of switching from HID to LED streetlighting.

Since the first LED streetlights were installed in 2008, an estimate 71 million kWh have been saved, representing a reduction of over 22,200 tonnes in carbon dioxide emissions – equivalent to 6.7 million litres of diesel use.

New fares make it even cheaper to park & ride

Fares on all Norwich park & ride services will be even cheaper from this September, making it easier and more affordable to travel car-free into the city centre by bus.

The new fares will be introduced, thanks to money that Norfolk County Council has secured from the Department for Transport (DfT) to help improve bus services across the county.

From Monday 4 September, passengers will be able to travel for one price at any time of day.

The new fares have been designed to provide more flexible fare options for those choosing to travel independently, as a couple, as a family or with friends.

- Adults - £3
- Concessions £2
- 17-19 year olds - £2
- Child (5-16) - £1.50
- Extra passengers will cost just £1 when travelling with a full paying passenger.
- Under 5s still travel for free

The new fares coincide with the re-opening of Postwick park & ride, which further enhances the service, providing five out of town sites for those wishing to visit Norwich, from all major routes into the city

The park & ride is a vital service for Norwich and with the re-opening of Postwick it's important that we get passenger numbers back up across all our sites. These new prices make the park & ride a really affordable option for a trip into the city and is great for people wanting to avoid parking in the city centre. With buses running every 20 minutes throughout the day it's also a great flexible option for those wanting to get to work in a cheaper and greener way."

This is the first fares promotion to be announced as part of the County Council's Bus Service improvement Plan (BSIP).

Approximately £5.3 million of the BSIP funding has been allocated to fares promotions to make bus travel more affordable in Norfolk over the next three years.

Appendix B

District Cllrs report September 23

From NNDC

Coast

The Environment Agency will provide extra funding for the Cromer and Mundesley coast protection works, boosting the money available from £6.5 million to £18 million.

Coastwise has been awarded £15 million for the period till end fiscal 2027. This is to transition and prepare Coastal communities at risk of erosion.

Planning

The Blakeney Neighbourhood Plan was passed at referendum which is great news. 90% of those who voted were in favour.

The Glaven Valley Conservation Area Appraisal will be out for consultation from October 4th for three weeks. , The saltmarshes north of CLEY and Blakeney are now included, as are the villages, as we had requested.

The 'relaxation' of nutrient neutrality restrictions (which is 'holding up' 100 plus applications in North Norfolk) is currently going through the House of Lords and Parliament, so watch this space.

Benefits

Discretionary housing payments are still being administered- these support tenancies

and prevent homelessness. NNDC has been allocated £100k for 23/24, of which 42% has been spent.

NNDC is providing the Household Support Fund to low income households. This comprises £80/ household for energy, food etc. 42% of this fund has been disbursed.

Housing

There are 2529 households on housing list, of which 585 have the most urgent need. 97 homes have been let this year. There are 67 households in temp accommodation, which is up 48% from this time last year. The chief for homelessness are that friends or family can no longer help, domestic abuse and the end of private rental tenancies.

NNDC is buying 11 properties for Ukrainian and Afghan refugees at a cost of £1.25 million which has been provided by the government. A further £560k has been made available to help Afghan refugees.

We expect 27 affordable homes to be delivered in 23/24.

NNDC has access to almost £4 million for energy efficiency works on 'off gas' homes. The criteria have been simplified and more homes are eligible.