

Minutes of the Cley Parish Council Meeting
held on Thursday 12th January 2023
at 6.30p.m. at Cley Village Hall

Attending: Cllr Holliday (Chairman and NNDC District Cllr), Cllr Allen (Vice-Chairman), Cllr High, Cllr Williamson, Cllr Holman, Cllr Meadows, and Parish Clerk Gemma Harrison.

12 members of the public present

1. Welcome and to consider apologies and reasons for absence.

1.1 Cllr Holliday welcomed everyone to the meeting. Apologies were received from Cllr Tim Baker due to illness. Apologies were accepted.

1.2 County Cllr Eric Vardy sent his apologies.

2. To receive declarations of Interest and requests for dispensations by councillors in any of the agenda items listed.

2.1 Cllr High declared an interest in any items referring to Newgate Green.

3. Minutes of the Parish Council meeting held on Thursday 8th December 2022 to be approved.

3.1 The minutes were circulated prior to the meeting, they were PROPOSED as accurate and correct by Cllr Williamson and SECONDED by Cllr Holman and AGREED by all.

4. Matters Arising on the Minutes (for information only and not included on the Agenda)

- Litter Pick – Date was agreed for 2nd March 2023 and kit for 20 volunteers requested.
- Toad Group – Clerk to apply to the Coastal Resilience Group for grant funding for Toad Signs.
- Neighbourhood Plan – the Clerk confirmed that the Funding Application has been submitted.
- Knotting Hill Farmhouse – No TENS received. CPC will keep an eye on the TENS applications being made.

5. Receive and Discuss Reports

- Police Report - None received. Cllrs have requested a report from someone more senior for future meetings, as Cllrs are not having any communication with the Local Beat Officer. **GH**
- District and County Cllr Reports – Circulated and included in Appendix A and B.

- Allotments – The Winter Social will be on 27th January. Allotment numbering will be going up shortly: Cllrs will discuss by email how best to secure the numbers It was noted an allotment tenant had offered 3 free composters to other tenants. Clerk to advertise the social event and to chase the new hedging. **GH**
- Harbour Report – Circulated prior to the meeting.
- Village Hall Report – Verbal report received regarding the fence which has now been replaced. A request has been made to publish a list of events running in the Village Hall for the year. Clerk to report back to the Committee to ask if this would be possible. **GH**
- SAM2- Calum to take over to Kelling PC as they have requested to borrow the NCC Sam2 for 4 weeks. **CM**

Public Participation

- Beach Road – Speed limit 30 mph has been knocked over, Clerk to report. **GH**
- A member of the public stated that the telegraph poles servicing the emergency telephone on the beach are ugly. CPC were asked to approach NNDC/ BT to bury the cables or remove if not needed. **GH/VH**

6. Dark Skies Event

6.1 This has now been postponed to the end of February 2023. More details to follow.

7. Planning

7.1 To discuss any planning applications received.

- Bird Cottage. A site visit has been arranged and an extension granted.

7.2 The Barn on the Marsh – A meeting has taken place with enforcement. It was confirmed that the hard standing put down required further consent. No work is proceeding at the moment, the case is being looked at by the NNDC enforcement team.

8. Finance

8.1 The payments, receipts and bank reconciliation (Appendix C) for the month of December were circulated prior to the meeting. It was noted that 4 grants were received last month. Grants for the Warm Space, allotment tap and water butts, Heritage Walk and the Community Grant have all been received. The payments of £2480.16 were PROPOSED by Cllr Meadows and SECONDED by Cllr Holliday and AGREED by all.

8.2 Additional hours for Don to clean the community toilet for 7 days a week were PROPOSED by Cllr Allen and SECONDED BY Cllr Holman and AGREED by all. It was noted that the vacant / engaged sign needs replacing. Clerk to organise. GH

8.3 To approve costs for temporary toilets for the Coronation. Costs of £180 were PROPOSED by Cllr High and SECONDED Cllr Allen and AGREED by all. Clerk to book. GH

8.4 Warm Space donations have been received of approximately £100. It was AGREED the money should go towards a community café when the Warm Space finishes. It was noted that Bingo will run on Fridays 2pm -4pm with various prizes on offer.

9. Correspondence

9.1 Police Precept Budget is at consultation, Cllrs all favoured the 5.25 increase. Cllr Meadows asked about non-criminal activities and was keen to see the precept rise go towards Police activities. Clerk to respond and to see what information can be obtained regarding local non-criminal activities. GH

9.2 Glaven Valley Conservation Area Appraisal – Thornage, Hunworth, Blakeney, Letheringsett and Wiveton are asking to have the consultation paused, and requested that CPC join them. A rural conservation area is an unusual designation and parishes feel more time is needed to consider the proposed revisions. Cllrs all AGREED to support an extension to the consultation.

9.3 Community Heating – Cllr Holliday updated Cllrs on a recent Cambridgeshire study whereby a giant heat pump serves the whole village. The project was sponsored by Cambridgeshire CC. NCC are looking into it to see if a similar project could be replicated in Norfolk.

9.4 Parish Church questionnaire has been launched by Norfolk ALC. Clerk to put a copy on the website and everyone is encouraged to fill it in. Clerk to fill it in on behalf of CPC. GH.

9.5 Flood Lighting at The George has been reported once again - Clerk to email directly. GH

9.6 Funding for the verge improvements for the Church portion of Newgate Green – Discussion on fundraising for the these works. CPC need to raise £6000, Clerk to set up a JustGiving page, further fundraising ideas were requested. A tractor rally and a raffle were suggested. GH

9.8 It was noted that a resident had been in touch about parking on the High Street requesting private parking, Clerk responded that this was not possible.

10. Heritage Walk

10.1 It was AGREED by Cllrs to delegate the project management of the Heritage Walk to the Clerk, this was PROPOSED by Cllr Holman and SECONDED by Cllr Allen and AGREED by all. The aim is to have the walk ready for Easter. GH

11. Norfolk Wildlife Trust

11.1 NWT have recruited a new person who will look at the feasibility of a toilet on the beach for the summer.

12. Community Support Fund

12.1 A grant to support 50 families in the parish has been received. A discussion took place on the type of support CPC should provide. It was AGREED 25 electric throws and 25 pre-paid energy vouchers should be purchased. This was PROPOSED by Cllr Allen and SECONDED by Cllr Meadows and AGREED by all. GH

13. Hilltop

13.1 The Minutes from the recent meeting of the Hilltop Steering Group were circulated prior to the meeting. No working party took place in January. Clerk to Chase Anglian Water who may have responsibility for the adjacent sycamores. There is a sewage leak from the pump house. Clerk to add the Pump House to the next agenda. The next working party will take place on 11th February. Clerk to circulate confirmation. GH

13.2 No stumps to be removed from the slope. Smaller sycamores need to be cut down; smaller sprouting sycamores need cutting off altogether.

13.3 The Hilltop Management Plan was circulated prior to the meeting. An amendment was made stating that the brambles are cut on a 5 year rotation, this could form the focus of the next working party. The plan (with the amendment) was PROPOSED by Cllr Holliday and SECONDED Cllr Allen and AGREED by all. Clerk to place a copy on the website. GH

14. Items to be included on the Next Agenda. Hilltop Pump House, Toilet on the beach, Barn on the marsh, Neighbourhood Plan, Footpath and Loke Management Plan to agree the works, Coronation, Dark Skies, Code of Construction Practice.

15. Time and Date of Next Meeting; 6.30pm Thursday 9th February 2023 in Cley Village Hall.

Meeting ended 19.40

Appendix A – District Cllr Report

From NNDC

‘Planning

Nutrient neutrality - a Joint Venture Board is being set up by March 2023 including Anglian Water to provide environmental credits. This should enable development to proceed.

An amendment to the Levelling Up and Regeneration Bill is proposed to reduce the mitigation of phosphorus by 36% and nitrogen by 65% post 2030.

The Planning Service Improvement Plan will go before Overview & Scrutiny in February.

**I am in discussions about extending the consultation period and holding an additional public meeting for The Glaven Valley Conservation Area Appraisal consultation.

Benefits

Household Support Fund - round 3 is now open. NNDC will target those in need; you can also apply directly.

Energy Bill Support Scheme - an alternative fund providing £400 for those not eligible for the energy bill discount will start mid January.

Discretionary Housing Payments - these are available to support tenants keep their homes.

Financial Inclusion Team - this supports residents who require debt advice, welfare benefits advice and financial capability.

Energy Efficiency Improvement Grants - these are available to low income households for insulation, air source heat pumps etc.

There are 2754 households on the housing list, and 55 households are in temporary accommodation.

7 Ukrainian households have been rehoused following the end of their six month host arrangements.

Well-being

The newly formed North Norfolk Steering Group is looking for young people 11-18 to join the Youth Council. Their main aims are improving education, mental health services and environmental issues around North Norfolk. If you are or know anyone interested please contact emma.denny@north-norfolk.gov.uk.

Leisure

The Reef now has 1500 members, compared to Splash's 500.

The water quality at East Runton, Mundesley and Sea Palling has dropped from excellent to good for no apparent reason, which means these beaches are ineligible for Blue Flag status, and NNDC can only apply for three Blue Flags this year.

A Walking Festival is planned for September 2023.

Waiting Well - this helps residents waiting for hip and knee replacements to live as safely and independently as possible whilst on the waiting list. Initially someone will be in touch with you if you are waiting.

Sustainable growth_

A Local Partnership Group has been convened to decide how best to spend the North Norfolk allocation of the Rural Prosperity Fund, which is £1.5 million. This will go toward supporting local businesses (eg capital funding for net zero infrastructure or diversification of farm businesses) and rural communities (eg investing in cultural and heritage assets or social capital).

UK Shared Prosperity Fund - NNDC will receive £1.24 million to fund improvements to community infrastructure, strengthen local businesses and in support to keep people in employment.

Environment

There has been an increase in rat sightings in rural areas but Environmental Health will only tackle those which are associated with a public health risk.

There are still issues with bin collections though service is improving. Please contact me with details if your bins aren't collected.

The mussel bed off Wells are being chemically sampled by the Centre for Environment, Fisheries and Aquaculture Science. Fisherman will be reimbursed for samples taken.

NNDCs carbon footprint has decreased by 57%. Some of that is due to the use of green electricity.

Adding Electrical Vehicle charging points to 6 Council car parks is under review.

There will be tree giveaway days on 14th January and 11th February. Check the NNDC website for locations.

NNDC has voted to continue the safer seals campaign to avoid the use of flying rings (NNDC does not have the power to ban them), keeping dogs on leads and not getting too close to seals.

Customer service

Fly tipping location reports will now include What3Words.

The average wait time in customer service is 9 minutes, considerably longer than the 2.5 min target.

The new public toilets in Wells are finally open.'

There are two Hornsea Three Community Fund consultation events in Feb, Wells on 2nd and Holt on 21st. This is an opportunity for those interested in obtaining funding to discuss projects. The fund doesn't go live till June 24 but that gives plenty of time to work up funding requirements. The four themes for funding are sport/recreation, environment/conservation wildlife/public open spaces, community buildings and community services. It's not aimed at arts/heritage. More details on Hornsea Three Community Fund website.

Shoreline Management Plans. SMP5 (Hunstanton to Kelling Hard, administered by Environment Agency), being refreshed, current plans available on East Anglia Coastal Group website, under Shoreline Management Plans.

We are informed that the Coast Rd speed limit from Hunstanton to Weybourne may be reduced from 60 to 40mph. There is as yet no timeline on this.

The Environment Agency Has replaced the tidal flaps at Stiffkey and desilted the CLEY tidal gates. They plan to overhaul the Glaven Outfall Sluice but no date given.

Appendix B – County Report

January County Councillor report

Hello Councillors

I would like to start my report by wishing you all a Happy New Year. 2022 was a very challenging year to say the least. There are so many issues ongoing that impacts on us all so please if you know of a neighbour, friend or relative in need, remember there is help out there for them,

North Norfolk District Council offers help and advise of a whole raft of topics tele

01223 849782 Norfolk County Council contact number 0344 800 8020 for help with living costs and more.

First learners complete courses as County Council given £4.7m to improve numeracy

The Department for Education have awarded Norfolk County Council £4.7 million of funding as part of the Multiply project, which aims to improve numeracy skills in adults.

The funding will last until the end of March 2025 and will be used to give grants to major training providers, such as Norfolk Adult Learning and colleges, as well as smaller organisations and grassroots providers. This grant-based approach means a larger number of people can take a course which is relevant to the skills they need.

The importance of numeracy skills shouldn't be underestimated, and it's already made a difference to some of the first learners to complete a course funded by the project.

An example of some of the courses that will be available are:

1. Introductory courses which help increase people's confidence with numbers
2. Courses designed to help people understand and manage their money, particularly during the cost-of-living crisis
3. Specific workplace courses, delivered with employers to provide skills relevant to the workplace
4. Numeracy courses aimed at parents who want to increase their own skills to be able to better help their children
5. Additional maths modules built in to existing vocational courses
6. Intensive and flexible courses which lead to a Functional Skills Qualification

For more information, to see available courses, and to sign up and register your interest, please visit www.norfolk.gov.uk/multiply.

Norfolk Fire Service take the lead in adopting electric emergency response cars

Norfolk Fire and Rescue Service have become the first fire service in the country to move to a fleet of electric emergency response cars.

Following the end of the lease period on the previous emergency response cars operated by the service, the decision has been made to move to hybrid electric vehicles. The vehicles allow incident commanders to travel swiftly to take command of, or offer support to, ongoing incidents.

Forty-five Hyundai Tucson plug-in hybrid electric vehicles are being leased for incident commanders as part of new fleet strategy and transformation programme, which will contribute to the Councils' ambition to reduce carbon emissions by 2030. Each car will be fitted with blue lights and communications equipment and will provide a versatile car for incident commanders to attend emergencies.

Norfolk County Council has committed to achieving net zero carbon emissions across the County Council estate by 2030.

NFRS is confident that the Hyundai Tucson will meet all the requirements of an emergency response car including a large boot for equipment and the ability to respond in all weathers and on rough terrain such as farm tracks and other off-road locations.

The Hyundais will replace the previous emergency response cars used by NFRS, which were powered by diesel.

Leasing is considered to be the most cost-effective way of acquiring the vehicles for a number of reasons, including long term maintenance costs associated with any vehicle put through the kind of use emergency response cars are expected to endure.

Electric vehicle charge points are currently being installed on nominated fire stations across Norfolk, with the first cars of this order due to arrive in the spring.

Norfolk residents set to benefit from £2 bus fare cap

Nine bus operators in Norfolk have announced that they will be taking part in the Bus Fare Cap Grant scheme.

This means that a single journey on all services run by these operators between 1 January – 31 March 2023 will cost no more than £2 thanks to funding from HM Government.

The scheme is part of the Government's Help for Households campaign designed to support families through cost-of-living pressures.

Operators taking part are:

1. BorderBus
2. First
3. Konectbus
4. Our Bus
5. Sanders
6. Simonds
7. Coach Services
8. Stagecoach
9. Semens

When many are struggling with the rising cost of living, this is a welcome investment to help bring down travel costs for many. All the local operators already offer really good value fares, particularly for multiple trips or group tickets - but this offer will benefit those residents who may only use the bus occasionally or for those who want to try using the bus for the first time. Schemes like this complement work in improving bus services across Norfolk and support ambitions to get more people using public transport more often

The Department for Transport announced in September plans to invest up to £60 million to introduce the £2 bus fare cap on a single bus ticket on most services in England

The scheme set to take two million car journeys off the road, it's fantastic to see so many bus operators signing up to the fare cap, helping people to 'Get Around for £2' between the 1st January and 31st March.

Appendix C – Bank Reconciliation

Cley Parish Council

5 January 2023 (2022-2023)

Prepared by:

Approved by: Date:

Date:

Name and Role (Clerk/RFO etc)

Name and Role (RFO/Chair of Finance etc)

Bank Reconciliation at 31/12/2022		
Cash in Hand 01/04/2022		
ADD		
Receipts 01/04/2022 - 31/12/2022	13,496.78	A
SUBTRACT	29,985.89	
Payments 01/04/2022 - 31/12/2022		
Cash in Hand 31/12/2022 (per Cash Book)		
43,482.67		
25,010.69		
18,471.98		
Cash in hand per Bank Statements	0.00	B
Less unrepresented payments	7,536.47	
Plus unrepresented receipts	5,126.99	
Adjusted Bank Balance	5,808.52	
18,471.98		
18,471.98		
18,471.98		
A = B Checks out OK		

Petty Cash 31/12/2022 Community Account 2 31/12/2022 Business Premium Account 31/12/2022 Community Account 1 31/12/2022