

Cley Parish Council

Prepared by: _____
Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

| | | | |
|----------|---|------------|------------------|
| | Bank Reconciliation at 31/03/2024 | | |
| | Cash in Hand 01/04/2023 | | 12,959.34 |
| | ADD Receipts 01/04/2023 - 31/03/2024 | | 31,036.06 |
| | | | 43,995.40 |
| | SUBTRACT Payments 01/04/2023 - 31/03/2024 | | 30,022.77 |
| A | Cash in Hand 31/03/2024 (per Cash Book) | | 13,972.63 |
| | Cash in hand per Bank Statements | | |
| | Petty Cash | 31/03/2024 | 0.00 |
| | Community Account 1 | 31/03/2024 | 1,974.45 |
| | Business Premium Account | 31/03/2024 | 5,195.15 |
| | Community Account 2 | 31/03/2024 | 7,688.68 |
| | | | 14,858.28 |
| | Less unrepresented payments | | 885.65 |
| | | | 13,972.63 |
| | Plus unrepresented receipts | | |
| B | Adjusted Bank Balance | | 13,972.63 |
| | A = B Checks out OK | | |