

# CLEY PARISH COUNCIL

**Minutes of the Cley Parish Council Meeting held on Thursday 9<sup>th</sup> September  
2021**

**at 6.30 p.m. at Cley Village Hall, The Fairstead.**

**Attending:** Cllr Holliday (Chairman and NNDC District Cllr), Cllr Allen (Vice-Chair), Cllr Meadows, Cllr Williamson, Cllr Baker, Cllr High and Parish Clerk Gemma Harrison.

There were 3 members of the public present.

County Cllr Eric Vardy was present.

## **1. Welcome and to consider apologies and reasons for absence.**

1.1 Cllr Holliday welcomed everyone to the meeting. Apologies were received from Cllr Judith Holman (Due to a prior commitment), apologies were accepted.

1.2 County Cllr Eric Vardy sent his apologies.

## **2. To receive declarations of Interest and requests for dispensations by Councillors in any of the agenda items listed.**

2.1 Cllr High stated that he is a resident on Newgate Green and Cllr Holliday declared an interest in the Green Barn planning application.

## **3. Guest Speakers: Anglian Water on the sewage works / tanker operations Cley. (Grant Tuffs, Claire Hickey, Joseph Thompson)**

3.1 The speakers introduced themselves and discussed the increased tankering in Cley. Additional tankering occurs when the population in the area increases, due to the number of staycations and second homes being occupied tankering has been a daily occurrence. The sewage works in Cley works as a biological process which cannot just be switched on or off. The Cley sewage works serve Morston, Cley, Blakeney, Wiveton and Cley. It was agreed that the peaks are unsustainable now. Having more biological capacity is difficult as there is variability in daily flows, the team therefore have to monitor all flows carefully.

The good news for Cley is that the capacity at Cley has increased as an asset on site has been converted to create bigger biological capacity. This asset will be up and running shortly and once it is being fed, tankering will decrease significantly.

3.2 Cllr High raised concerns about the lorries and how they access Holt. Anglian Water stated that the tankering should decrease significantly to only a couple of tanker movements per week.

3.3 Anglian Water confirmed that the team were looking at odour mitigation on the site, however they stressed the importance of locals reporting odour issues through the contact centre.

3.5 NNDC's Local Plan will soon be launching its final stage of consultation. Anglian Water have a Growth Team which look at developments of 10 dwellings or more so not always consulted on planning applications.

3.6 Anglia Water confirmed that the Cley sewage plant has no storm discharge, when there is high surface run off this will inevitably lead to more tankering. Anglian Water are keen to work with communities to plug the gaps where they find them and encourage communities to divert any surface run off away from sewage systems.

3.7 Anglian Water confirmed that they are in year 2 of their 5 year investment cycle, in year 3 they start to look at the next investment cycle. The future business planning will form part of a consultation and Cley Cllrs were keen to be made aware of the consultation, which Anglian Water promised to do.

3.8 Anglian water invited Cllrs to attend a tour of the sewage works and stated that they would circulate dates in due course. Cllr Holliday thanked the Anglian Water team for attending the meeting.

#### **4. Minutes of the Parish Council meeting held on Thursday 8<sup>th</sup> July to be approved along with the Traffic management minutes dated. 22<sup>nd</sup> July 2021.**

4.1 Cllr Holliday PROPOSED both set of minutes as accurate and correct and this was SECONDED by Cllr Allen and AGREED by all.

#### **5. Matters Arising on the Minutes (for information only and not included on the Agenda)**

- Parking on Glandford Rd – It was AGREED that parishioners wherever possible should take photos of the issues and report back to the Clerk who will update Highways/ Police.

- Missing Handrails on Coast FP and steps by Artemis – No update received, Clerk to chase. GH
- NewgateGreen – No update, Clerk to chase. GH
- Dark Skies Event – 26<sup>th</sup> September at 8.30pm on Wiveton Downs.

## 6. Receive and Discuss Reports

- Police Report – No report received.
- County Cllr Report – County Cllr Eric Vardy gave his report. Cllr Eric Vardy stated that the Norfolk economic recovery from the pandemic has received a boost, to help employers retain and upskill their staff, help businesses fund a whole range of new training opportunities. Web address can be found via the Clerk and on the Parish website. Cllr Vardy confirmed that the missing road signs are in the programme to be done.
- District Cllr report – District Cllr Holliday gave her report. The bin collections have been a problem, there have been too many cars on The Fairstead and bin lorries can't get down to empty the bins, this is being looked into. Revised drawings have been submitted for the Arcady planning application with the decision due in October. Cllr Meadows and parishioner Andy Gonzalez are Cley's new Flood wardens. Roger Brownsword retired earlier this year, Cley Parish Council would like to extend its thanks to Roger for all his help and commitment to the role over the years. Cllr Holliday confirmed that NNDC has an underspend of £750,000. Ambulance response times still poor, the Working Party are still meeting regularly to try and address the issue.

*Cllr Vardy left the meeting.*

- Allotments – The allotment report was circulated prior to the meeting. Allotment invoices have gone out for the year ahead.
- Harbour Report – None received.
- Village Hall Report – Cllr Baker gave his report. A quiet lockdown with little income, the Village Hall received a government grant of £18,000. There has been a change in committee members. A new constitution will be looked at by

the new members shortly. There will be no hog roast this year, the annual Christmas market is still planned to go ahead.

### ***Public Participation***

*No questions received*

## **7.Planning**

7.1 To discuss any planning applications received.

- PF/21/1387 Vareness – The Fairstead. No further comments.
- PF/21/2052 Green Barn – Cllrs OBJECTED on a majority vote to the application as the design and proposed materials are out of character for the area. Cllr Holliday abstained and did not vote on the item.
- PF/21/1703 Paston – Cllrs were concerned regarding the amount of glazing proposed and suggested tinted glass as per the CPC dark skies policy.
- Cllr Holliday PROPOSED the above planning comments, these were SECONDED by Cllr Allen and AGREED by all. Clerk to respond to NNDC. GH

## **8. Community Speedwatch**

8.1 Unfortunately there has not been enough volunteers to allow the project to continue. Cllr Meadows to pass details of people who have volunteered over to the Clerk so she can let them know that we are deferring the project until such a time when more volunteers come forward to support the project. CM/GH

## **9. Toilet on the Beach**

9.1 Cllr Holliday updated everyone on the meeting with NWT regarding installing a temporary toilet on the beach. Unfortunately, NWT did not offer to install a temporary toilet this year but they have committed to install a temporary toilet next year. It may be different to a portaloo, there will be a further meeting this Autumn to discuss further.

9.2 It was AGREED that the Clerk should investigate grant funding for a raised bed for changing for the Cley Curloo. GH

## **10. Traffic Management**

10.1 Cley Parish Council have received a generous donation towards the traffic management project. A discussion took place on how best to spend the donation. Cllr Meadows PROPOSED that the Parish Council purchase their own SAM2 with data download and Bluetooth connectivity, this was SECONDED by Cllr Allen and AGREED by all. Clerk to order. GH

10.2 Clerk to write to Pastonacre and request that they ask customers to be more considerate with their parking as this is an ongoing issue.

10.3 Cllr Holliday PROPOSED 4 sets of the village gates are installed with appropriate signage (e.g. pedestrians in road, narrow road ahead), this was SECONDED by Cllr Williamson and AGREED by all. Clerk to order. GH

10.4 Clerk to ask about retrospective grant funding from the Parish Partnership funding.

10.5 Clerk to arrange a meeting with local High Street residents and with highways to discuss the Traffic Management Plan. GH

## **10. Neighbourhood Plan**

11.1 Item deferred until October's meeting.

## **11. Finance**

12.1 The payments and receipts were circulated prior to the meeting, Cllr Holliday PROPOSED the payments, these were SECONDED by Cllr Williamson and AGREED by all.

12.2 The Bank Reconciliation was circulated prior to the meeting and can be seen at Appendix A. The reconciliation was AGREED by all.

12.3 Cllr Holliday PROPOSED that the temporary cleaner (Cllr Allen) is paid £70 for cleaning the toilet every day for a week in the Cleaners absence (annual leave), this was SECONDED BY Cllr Baker and AGREED by all.

12.4 Cllr Baker PROPOSED that the toilet continues to be cleaned every day until the end of October this was SECONDED by Cllr Allen and AGREED by all.

12.5 Cllrs discussed the installation of a new litter bin/ dog bin on the Quay. Cllrs did not support the request for a bin but decided to monitor the situation going forward.

12.6 Cllrs discussed the installation of a noticeboard on the toilets. Clerk to investigate whether local companies would be willing to pay for advertising and if so then it may be worth pursuing further. Clerk to investigate and report back to Cllrs. GH

### **13. Correspondence**

13.1 Cllrs would like to know when weddings are happening at Barns Drift and more information regarding how licenses are granted. Clerk to ask NNDC Clerk also to write to the owners to let them know that residents are not happy with the recent noise from weddings. Item to be added to October's Agenda. GH

### **14. The Queen's Jubilee**

14.1 Item deferred to October's meeting.

### **15. Hilltop**

15.1 Deferred to October's meeting.

### **16. Footpaths and Signage in the Parish**

16.1 Clerk to write to the landowner regarding the fallen wall on FP14 and to ask that all debris is removed. Clerk to report the wall to NNDC as it is a dangerous structure. GH

16.2 Cllr Holman is getting quotes for improved signage off the High Street. Cllrs noted that the footpath through Artemis must be accessible and open to use at all times. JH

### **17. Wind Farm – Ofgem Objection**

17.1 Cllr Holliday PROPOSED that CPC should offer support to the Norfolk parishes group submission to Ofgem's consultation, resisting the ongoing connections of offshore windfarms through the Norfolk countryside, this was SECONDED by Cllr Meadows and AGREED by ALL. Clerk to contact Allison Shaw. GH

**18. Items to be included on the Next Agenda, Jubilee, EV charging, Hilltop, Budget, Arms covenant and Pledge, Neighbourhood Plan.**

**19. Time and Date of Next Meeting; Thursday 14<sup>th</sup> October 2021 in the Village Hall**

**Meeting finished at 20.25**

**APPENDIX A**

**Cley Parish Council**

9 September 2021 (2021-2022)

Prepared by:

Approved by: Date:

Date:

Name and Role (Clerk/RFO etc)

Name and Role (RFO/Chair of Finance etc)

<b>Bank Reconciliation at 08/09/2021</b>		
Cash in Hand 01/04/2021		
<b>ADD</b>		
Receipts 01/04/2021 - 08/09/2021	11,353.41	<b>A</b>
<b>SUBTRACT</b>	13,861.81	
Payments 01/04/2021 - 08/09/2021		
<b>Cash in Hand 08/09/2021</b> (per Cash Book)		
25,215.22		
11,258.50		
<b>13,956.72</b>		
Cash in hand per Bank Statements	0.00	<b>B</b>
Less unrepresented payments	4,139.72	
Plus unrepresented receipts	5,121.90	
<b>Adjusted Bank Balance</b>	5,465.26	
<b>14,726.88</b>		
770.16		
<b>13,956.72</b>		
0.00		
13,956.72		
<b>A = B Checks out OK</b>		

Petty Cash 31/08/2021 Community Account 2 08/09/2021 Business Premium Account 08/09/2021 Community Account 1 08/09/2021