

CLEY PARISH COUNCIL

Minutes of the Virtual Meeting held on Tuesday 3rd November 2020 at 6.30 p.m. via Zoom

Attending: Cllr Holliday (Chairman), Cllr Meadows, Cllr Williamson, Cllr High, Cllr Baker and Parish Clerk Gemma Harrison.

There were three members of the public present.

1. Welcome, apologies and reasons for absence.

1.1 Cllr Holliday welcomed everyone to the virtual meeting.

1.2 Apologies were received from Cllr Allen and Cllr Holman. Apologies were accepted.

1.3 PC Pegden sent his apologies along with a Police Report.

2. To receive declarations of interest and requests for dispensations by Cllrs in any Agenda items listed.

2.1 Cllr Holliday declared an interest for the Paston planning application PF/20/1817 as this is on Church Lane, Cley.

3. Guest Speakers: Grant Tuffs and Claire Hickey from Anglian Water

3.1 Grant Tuffs gave a brief update on why the sewage tanks in the Glandford Sewage Works reach capacity and stated that Anglian Water choose to tanker away the excess loads, to protect the environment. This year has been unusual as there has not been the usual peaks and troughs in usage, instead the tanks have been operating at full capacity for much longer. Tankering is how they choose to operate the site.

3.2 Claire stated that tankering was the only solution to protect the environment. There is nothing planned in the 5 year work programme to change the situation. 7-8 years ago other options were looked at but nothing was agreed upon. The Parish Council have requested more information about the options discussed and the reasons why no other option was agreed. Cllrs shared their concerns that when there was a SW wind or southerly wind and the weather damp, odour from the sewage works could be smelt within houses. This problem is not seasonal with odour from the sewage works

being present on and off all year round. Cllrs stated they were unhappy with the tanker solution.

3.3 Anglian Water are not statutory consultees in the planning process; however, they have looked at the Local Plan and do not have any concerns regarding future demand going forward. The Parish Council have stated they would like to have their views noted and would welcome the opportunity to shape the Anglian Water Business Plan going forward. The Parish Council would like to be updated on flows. Anglian Water agreed to keep the Parish Council updated on flows and will look further into the odour problems reported.

4. Minutes of the Parish Council meeting held on 8th September to be approved.

4.1 The minutes were circulated prior to the meeting and were PROPOSED by Cllr Holliday as accurate and correct, this was SECONDED by Cllr High and AGREED by all.

4. Matters Arising

- Cllr Allen has moved the bin by the Church to the bottom of the Loke and disposed of the old bin.
- The new fencing on Old Woman's Lane has been reported to Victory by the Clerk. To be chased by Clerk. GH
- Newgate Green – Clerk to promote the GoFundMe site and hamper competition on Facebook, the website and in the village. GH

5. Reports

5.1 Police Report – The Clerk read out the Police Report. There have been 4 calls to the police, no reported crime this month. PC Pegden has encouraged everyone to report any breaches of the lockdown via the Police Constabulary website. Clerk to feedback to PC Pegden that the website was not always working and to also seek clarification with PC Pegden what the legislation is with regards to lockdown. GH

5.2 Cllr Sarah Butikofer and Cllr Ward were not present, and no reports sent.

Public Participation

- A member of the public raised questions regarding the hedges and planting at the allotments. The clerk reassured the resident that further works on the allotment site would be undertaken shortly.

5.5 Allotment Report – The Clerk reported that the majority of annual payments had been received with a handful of reminders going out shortly. GH

5.6 Cley Loo – It was AGREED by all to keep the toilet open throughout the second lockdown. Cllr High PROPOSED that cleaning of the toilets should be increased to 7 days a week until the end of November, this was SECONDED by Cllr Baker and AGREED by all. Chris has looked at the toilet leak and it is now dry. Flooring may still be an issue, Clerk to raise with contractor ensuring the flooring is fit for purpose. The Yale timer lock now fixed. Clerk to talk to the Village Hall committee about campervans staying overnight in the village hall car park. GH

5.7 Traffic Management Plan – Clerk to send a plan to Cllr Meadows to enable him to mark up with the proposed locations of the yellow lines. Clerk to chase Highways for the no through sign on The Fairstead and for the Grit bin to be installed. Clerk should start sending out the COCP out at planning application stage. It was suggested a joint meeting with Blakeney PC, Police and Highways should be arranged to talk about enforcement. Clerk to set up meeting. GH

6. Broadband FTTP

6.1 Cley Parish Council has now reached 100% of the target. A huge thank you to Cllr Holliday for everything she has done to promote the project. The Planning stage takes 4-5 weeks and the whole thing will take approximately 10 months before it is installed.

7. Hilltop

7.1 A local resident attended the meeting having written a letter raising concerns about the location of the bench on Hilltop. It was AGREED that a meeting of stakeholders should be arranged via Zoom to discuss the Hilltop Management. Clerk to organise the meeting and invite residents. GH

8. Planning

9.1 **PF/20/1852 Green Hollow** – No objections were raised.

9.2 **PF/20/1817 Paston** – Cllrs expressed concerns regarding the size of the proposed extension. There was also concern regarding light pollution from the light in the ceiling and from the new windows. The proposed porch is too big and disproportionate to the rest of the dwelling. The electric gate was not in keeping. Cllrs AGREED to OBJECT to the proposal on a majority vote.

9.3 **PF/20/1815 Zetland House** – No objections were raised.

9.4 **CL/20/1881 Barn on the Marsh** –Cllrs all AGREED to OBJECT to the certificate of lawfulness as the works carried out did not replace like for like. Cllr Holliday to draft the objection and Clerk to send to NNDC. **VH/ GH**

The above planning applications were PROPOSED by Cllr Williamson and SECONDED by Cllr High and AGREED by all.

10. Correspondence

10.1 Bins on Beau Rivage. Clerk to discuss further with NNDC over bin storage. The Parish Council are unable to approve a bin store which would become a permanent obstruction to the highway. Clerk to update residents. **GH**

10.2 The Hangs – Cllrs all AGREED that the Inquiry should be blended between virtual and physically present to enable everyone able to give evidence the opportunity to do so. Clerk to report back to PINS. **GH**

10.3 The Parish Council will be organizing prescription runs on Tuesdays and Thursdays and Food collections on Mondays, Wednesdays and Fridays. The Chair will give details in the GVN monthly report. Clerk to print 150 leaflets which will be targeted to individuals in need. Clerk to circulate Holt leaflet as an example of what has happened elsewhere. **GH**

11. Finance

11.1 The cash book with payments was circulated prior to the meeting and can be seen at Appendix A. The Clerk read out payments to those Cllrs not on email. On

a PROPOSAL by Cllr Baker and SECONDED by Cllr Holliday the payments were approved. GH

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12. Ambulance Response Meeting

12.1 The recent meeting was an encouraging meeting. The problem lies with the commissioners rather than with EEAST. There is a new stroke ambulance pilot which is fantastic news, the piloted service costs millions of pounds per year to run but is much needed. There are more Paramedics in the community but generally these are employed by GP surgeries, there is a need for more. There are two Mobile paramedics in north Norfolk. There is more mental health support being offered is also welcome news. There is still a need to recruit more community responders.

13. Electric Car Charging Points

13.1 Clerk to talk to Village Hall about their support and where the electric points should go in. GH

13.2 Clerk to approach consultants to get advice. Cllrs AGREED that the electric car charging points should be looked into further and potential funding explored. GH

14. Items for Inclusion on next Agenda

14.1 Hedge on Town Yard, (planning application) clerk to get details from the recent planning application and contact the landowner as the hedges are encroaching the highway by 2 metres.

14.2 Lockdown, Budget, Precept, Hilltop, Electric Car charging points.

14.3 Clerk to put public participation at the end of the Agenda. GH

15. The next Parish Council meeting is on Tuesday 1st December 2020.

The meeting ended at 8.05 pm

Appendix A – Cash Book

6th October	45	Online		£18.00		Anglian Chemicals	Bin Liners
6th October	46	Online		£55.80		Anglian Chemicals	Hand Towels
6th October	47	Online		£11.76		Anglian Chemicals	Gloves
6th October	48	Online		£280.00		Kevin Richardson	Grass Cutting Sep
6th October	49	Online		£30.00		NALC Planning Course	Cllr Holiday
6th October	50	Online		£12.00		Westcotec	SAM2 tools
6th October	51	Online		£570.00		Brown & Co	Allotment Rent
6th October	52	Online		£575.00		Came and Company	PC Insurance
6th October	53	Online		£53.14		Wave	Water Allotments
6th October	54	online		£32.63		Glaven Caring District Committee	Bill Hudson
6th October	55	online		£44.00		Norfolk Parish Training	Budget Course
6th October	R30	online	£127.50			Walker	Allotment Rent Plots 5a 6a 14
6th October	R31	online	£134.40			Dawson	Allotment Rent 16a, 26a, 27a
28th October	56	Online		£288.54		Gemma Harrison	Clerk Salary
3rd November	57			£64.80		Indigo	Glass Collection
3rd November	58			£44.14		Anglian Chemicals	Cley Loo
3rd November	59			£30.00		Graphic Edge	Allotment Signage
Oct							
Receipts	£261.90						
Payments	£1,970.87						