

Minutes of the Cley Parish Council Meeting
held on Thursday 8th December 2022
at 6.30p.m. at Cley Village Hall

Attending: Cllr Holliday (Chairman and NNDC District Cllr), Cllr Allen (Vice-Chairman), Cllr High, Cllr Williamson, Cllr Baker, Cllr Holman, Cllr Meadows, and Parish Clerk Gemma Harrison.

9 Members of the public present.

County Cllr Eric Vardy was also present.

1. Welcome and to consider apologies and reasons for absence.

1.1 None

2. To receive declarations of Interest and requests for dispensations by councillors in any of the agenda items listed.

2.1 Cllr Baker stated he is a member of the Harbour Committee and Cllr High stated he is a resident of Newgate Green.

3. Minutes of the Parish Council meeting held on Thursday 11th November 2022 (Circulated prior to the meeting) to be approved.

3.1 Amend typo to the word *license* to *licence*. Cllr Baker PROPOSED the minutes as accurate and correct (with amendment above) and Cllr High SECONDED the motion which was AGREED by all.

4. Matters Arising on the Minutes (for information only and not included on the Agenda)

- Parish Partnership Scheme – an application has been made for a grant to re-surface part of Church Green with geo-grid surfacing to create 3 formal parking spaces for the Church.
- Bins – Clerk to ask NNDC to write to Mariner's Hard. GH
- Warm Space Grant has been awarded – Open Mondays, Wednesdays, and Fridays 10am – 3pm. Please spread the word, the warm space is open to everyone, children and dogs welcome.
- Heritage Walk - £3000 received through NNDC grant funding.

5. Receive and Discuss Reports

- Police Report – None received.
- County Cllr Report

County Cllr Eric Vardy gave his report. Libraries are to join the warm space campaign. Cllr Vardy reminded everyone that he is the Environment and Waste Member at NCC and has introduced the carbon literacy program where members have climate change explained. This program is being shared with Parish and Town Councils. Business seminars are also being held whereby businesses can learn about their carbon footprint. Cllr Holliday asked why such a small proportion of the budget was being consulted upon. Cllr Vardy stated he would find out and report back.

- District Cllr Report

Cllr Holliday gave her report. The Coast Road speed limit is being looked at with a possibility of it being reduced from 60 mph to 40pm from Hunstanton – Weybourne. EA have de-silted the Cley tidal gates.

- Allotments – Asbestos bin has been delivered and the skip has gone.
- Harbour Report – A Working Party was held to replace the riding posts. Materials have been purchased for the canoe rack, EA positioned the new walkway over the canoe rack location so further advice from EA is now required. The Committee are looking at a new flood risk assessment permit. Harbour Day will be on 1st August 2023.
- Village Hall Report – none received.

Public Participation

A resident asked a question about the church parking at Newgate Green and the location was confirmed as being on the triangle outside the Church.

A resident asked about the outcome of the meeting held with Highways on the TMP. The item is discussed under 6.1 below.

A member of the public suggested using the traffic cones seasonally to help control parking in the peak season.

The sign on the crossroads at Bridgefoot Lane has still not been replaced. Clerk to chase.

GH

Carol Service by candlelight at the Church on Christmas Eve at 5pm. All ages welcome, mulled wine and mince pies available.

6. Traffic Management Cley

6.1 A meeting has taken place with Highways regarding the ongoing TMP. All options were discussed.

Chicanes – are not allowed as the Coast Road is an *A Road*.

White Lines/ H Bars – These are encouraged across driveways and access points; Highways will not authorise these throughout the village. They work better used few and far between rather than on mass. These can be applied for by individuals for a small cost and Highways will assess on a case-by-case basis.

Resident Permits – Towns such as Hunstanton have failed in getting permit schemes through as the enforcement needs to be able to cover the costs of monitoring. Cley wouldn't be able to sustain the scheme as a viable solution.

Designated Parking Spaces – this would reduce the amount of parking available.

No parking signs – this incurs the same cost as yellow lines.

Yellow Lines – concerns were raised by some residents that yellow lines would encourage speeding, some residents believe the situation isn't as bad as it used to be and therefore yellow lines are not needed. This option is still the most favoured by the majority of Cley residents.

The traffic engineer suggested visiting Walsingham and looking at how they control parking as a possibility for Cley. Walsingham is a Heritage site and has single yellow lines throughout the village instead of double lines, with signage at the entrances to the Village.

6.2 Cllrs suggested going back to the drawing board and removing all the cones as no solution seems satisfactory and therefore inappropriate to spend large sums of money on. This was PROPOSED by Cllr Meadows and SECONDED by Cllr Baker and AGREED by all.

7. Planning

7.1 To discuss any planning applications received.

- LA/22/2727 The Old Stable, Old Hall Farm Barns

The above application was discussed, Cllr Meadows PROPOSED no objection, this was SECONDED by Cllr Allen and AGREED by all. GH

7.2 To note the withdrawal of PF/22/1560 Hammer Hill.

8. Finance

8.1 The payments, receipts and bank reconciliation (Appendix A) for the month of November was circulated prior to the meeting. The payments of £3444.46 were PROPOSED by Cllr Holliday and SECONDED by Cllr Williamson and AGREED by all.

8.2 The 22/23 Budget (circulated prior to the meeting). The new precept of £14267 was PROPOSED by Cllr Allen and SECONDED by Cllr High and AGREED by all. Clerk to submit precept request to NNDC and put a copy of the Budget on the website. GH

8.3 Heritage Walk Costs. This has been deferred to January's meeting.

9. Correspondence

9.1 Boundary Review – Consultation expired 5th December 2022.

9.2 Salthouse Footpath – Walsey Hills to the Heath has had a new fence erected, and the footpath moved. The path is part of a National Trail and therefore looked after by the Trails Team. Concern has been raised about future maintenance due to the encroaching hedge. Concerns have been raised about the removal of the existing ancient hedge.

9.3 Blakeney Surgery – Doesn't offer full medical services, if residents are dissatisfied with this then please notify the surgery direct.

9.4 NCC Budget Consultation – 16th December deadline. Cllrs AGREED that NCC should reduce the number of times the grass verges are cut/sprayed each year. Cllrs raised concerns regarding the reduced hours of recycling centres and felt this would lead to wider issues such as flytipping. Cllrs were open minded to the Archives being open for shorter periods. Cllrs were keen to see Social Care invested in and were happy to see an increase in precept for more investment to be made into Adult Social Care. An increase of 4.2% seemed to be the amount generally favoured by Cllrs.

9.5 Suicide awareness and prevention training – This was shared with Cllrs and noted.

9.6 The Clerk confirmed that she had signed CPC up to the pilot of .gov.uk email scheme. Clerk to keep Cllrs updated if successfully picked to join the pilot.

9.7 EA Works now completed to the de-silting of the sluice gates.

9.8 Dark Skies Pilot Scheme – coincides with the allotment social, it was AGREED to still go ahead as planned.

9.9 Arcady hearing is taking place for up to 3 days from January 24th 2023. Cllrs felt that CPC would benefit from some legal advice and representation. Cllr Meadows PROPOSED that legal advice for the Public Hearing is sought; this was SECONDED by Cllr Baker and AGREED by all. The Clerk confirmed that funds to cover legal costs have previously been AGREED in the 2022/23 Budget.

10. CPC Safeguarding Policy

10.1 To adopt the CPC Safeguarding Policy (circulated prior to the meeting). The policy was PROPOSED by Cllr Holliday and SECONDED by Cllr High and AGREED by all. Clerk to upload onto the parish website. GH

11. Barn on the Marsh

11.1 It was reported that hard standing has been built around the barn. The NNDC Enforcement Officer has inspected the site, he believes planning permission is required. There is not sufficient harm to submit a stop notice. Cllr Holliday to go back to Enforcement Officer about the potential pond being created.

11.2 Cllrs asked the Clerk to request a meeting with the Enforcement Officer to be able to express concerns face to face. **GH**

12. Speedwatch

12.1 Concerns about speeding have been raised. Cllrs discussed re-visiting the speed watch group. The SAM2 is a useful tool for gathering evidence, whereas as a group could be used as a deterrent. A minimum of 6 volunteers is required. Clerk to put out request for volunteers to join a speed watch group in the New Year. **GH**

13. The Glaven Conservation Appraisal

13.1 Review open for comments to the end of January. The recent review looks to remove conservation protection from the marshes, as the marshes are already protected by AONB, SSSI legislation. The review also proposes to remove the conservation designation from the village. Cllrs stated they were keen to keep the designation on both the marshes and the village and saw only benefit from having multiple designations, otherwise it may mean small pockets are left without any designation at all. Clerk to respond. **GH**

13.2 The review is also looking for buildings to be locally listed. Suggestions to the Clerk. **ALL**

14. Neighbourhood Plan

14.1 Purcell has been put forward as the favoured consultant to assist CPC with Neighbourhood Plan. Other consultants have been approached and dismissed by CPC as Cllrs are looking for a bespoke Heritage focus. It was PROPOSED by Cllr Meadows and SECONDED by Cllr Holman to appoint Purcell and AGREED by all. Clerk to formally apply to Locality for the Neighbourhood Plan Funding. **GH**

15. Litter Picking

15.1 Cllrs agreed that there was more litter in the verges than there used to be. It was AGREED that CPC should carry out the Big Spring Clean, Clerk to arrange to borrow litter picks from NNDC for a date in early March. **GH**

16. Knotting Hill Farmhouse and Barn Drift

16.1 The Clerk updated everyone that the owner of Barn Drift has confirmed that events will end at midnight.

16.2 The owner of Knotting Hill Farmhouse has offered to come and speak at a Parish Council meeting to update Cllrs of their plans. They have confirmed that they currently do not hold any licenses and do not have any weddings booked at the barn. Clerk to write formally to the owner and invite them to attend a PC meeting in 2023. GH

17. Coronation Event

17.1 A meeting took place with volunteers to discuss the King's Coronation next year. The Coronation celebration is due to take place in the Garden of Remembrance in Cley on Sunday 7th May 2pm – 5pm.

18. Hardship Funding

18.1 Hardship Funding was included in the latest newsletter. No responses for support were received. It was AGREED to review again in January.

19. The Three Swallows

19.1 A meeting has been held with Punch Taverns who run the Three Swallows. It was AGREED at the meeting that bollards should be placed on the corner opposite the pub to prevent unauthorised parking. Clerk to obtain a quote from Highways and contact Punch Taverns to see if they would be willing to pay. It has been reported that there is an abandoned car on Newgate Green, Cllrs to email Clerk the Reg Number so Clerk can report it to the Police.

19.2 Punch Taverns AGREED to trim the hedge alongside the adjacent Public Footpath and asked to attend a Parish Council Meeting next year to update residents on their plans going forward. Clerk to liaise with meeting dates. GH

20. Items to be included on the Next Agenda

20.1 NWT, Barn on the Marsh, Toad group (promote toad group), Neighbourhood Plan, Heritage Walk, Knotting Hill Farmhouse.

21. Time and Date of Next Meeting; 6.30pm Thursday 12th January 2023 in Cley Village Hall.

Meeting closed 19.49

Appendix A

Cley Parish Council

2 December 2022 (2022-2023)

Prepared by:

Approved by: Date:

Date:

Name and Role (Clerk/RFO etc)

Name and Role (RFO/Chair of Finance etc)

Bank Reconciliation at 30/11/2022		
Cash in Hand 01/04/2022		
ADD		
Receipts 01/04/2022 - 30/11/2022	13,496.78	A
SUBTRACT	27,356.22	
Payments 01/04/2022 - 30/11/2022		
Cash in Hand 30/11/2022 (per Cash Book)		
40,853.00		
22,302.96		
18,550.04		
Cash in hand per Bank Statements	0.00	B
Less unrepresented payments	7,690.08	
Plus unrepresented receipts	5,124.13	
Adjusted Bank Balance	5,735.83	
18,550.04		
18,550.04		
18,550.04		
A = B Checks out OK		

Petty Cash 30/11/2022 Community Account 2 30/11/2022 Business Premium Account 30/11/2022 Community Account 1 30/11/2022