

CLEY PARISH COUNCIL
Minutes of the Cley Parish Council Meeting
held on Thursday 14th April 2022
at 6.30 p.m. at Cley Village Hall

Attending: Cllr Holliday (Chairman and NNDC District Cllr), Cllr Allen, Cllr High, Cllr Williamson, Cllr Baker, Cllr Meadows and Parish Clerk Gemma Harrison.

There were 4 members of the public present.

County Cllr Eric Vardy was also present.

1. Welcome and to consider apologies and reasons for absence.

1.1 Cllr Holliday welcomed everyone to the meeting.

1.2 Cllr Holman sent apologies (illness) apologies were accepted.

2. To receive declarations of Interest and requests for dispensations by councillors in any of the agenda items listed.

2.1 Cllr High Bruno declared an interest in Newgate Green and Cllr Baker stated he was a member of the Harbour Committee.

3. Minutes of the Parish Council meeting held on Thursday 10th March 2022 to be approved.

3.1 The minutes were circulated prior to the meeting and were PROPOSED as accurate and correct by Cllr Baker and SECONDED by Cllr Williamson.

4. Matters Arising on the Minutes (for information only and not included on the Agenda)

- The Cley Neighbourhood Plan meeting will be on Tuesday 19th at 6.30pm via Zoom. Clerk to contact the previous Clerk to see if she still has the Cley village design statement, which was drafted previously.

5. Receive and Discuss Reports

- Police Report – Cllrs requested that Simon Blakeley is formally invited to attend a PC meeting.
- County Cllr Report – Circulated prior to the meeting and can be seen in full at Appendix A. Cllr Vardy highlighted the Norfolk Local Transport Plan which is out for consultation. Clerk to forward a draft response for approval by e-mail. **GH**
- NNDC Report – Circulated prior to the meeting and can be seen in full at Appendix B. In addition to the report, Cllr Holliday has been notified of a TENS application for an

event at Wiveton Hall. Whilst there were no objections on this occasion, Cllr Holliday has requested that she is continued to be alerted for any nearby TENS applications after the problems experienced in the village last summer. Cllr Holliday updated everyone on the recent Community First Responder roadshow held in Holt whereby a new CFR has been recruited, the team are still understaffed and so anyone interested in volunteering should contact Cllr Holliday or the Parish Clerk for more information.

(Cllr Vardy left the meeting)

- Allotments – The allotment report was circulated prior to the meeting. Last week an allotment meeting was held where the Clerk shared the good news that the allotments ended the financial year in credit. There has been lots of new interest in the allotments, everyone was thanked for all their hard work planting new hedging, clearing rubbish, manning bonfires and clearing plots.
- Harbour Report – No report.
- Village Hall Report – No report.
- Jubilee Report – The Clerk gave an update on the Jubilee celebrations planned for Sunday 5th June 2pm – 5pm on Newgate Green. There was discussion about the number of tables and chairs required and whether gazebos were needed. It was agreed that tea and coffee should be provided, Cllr Holliday to ask the church to borrow their urn. **VH**

Public Participation

A member of the public asked for an update on the recent Hangs Inquiry. The Objection has now been withdrawn with the full decision expected in August. Cllr Holliday thanked Vic Crocker for all his help and advice.

6. Planning

6.1 A planning application has been submitted for Larkoway. Clerk to chase extension, to enable the application to be discussed at the next meeting. It was agreed to meet earlier and look at the plans on the projector before the PC meeting.

6.2 No further planning updates have been received.

7. Finance

7.1 The payments, receipts and bank reconciliation for the month of March was circulated prior to the meeting. In addition to that circulated the additional payments of the allotment water bill, Cllr High's allotment bill and the utility bill for the toilet was read out by the Clerk. The

financial statement, including total payments of £997.99 was PROPOSED by Cllr Williamson and SECONDED by Cllr Baker and AGREED by all. The bank reconciliation can be seen at Appendix C. GH

7.2 It was suggested that CPC look into installing a baby change facility in the toilet, previously it has been suggested that an adjustable changing bed should be purchased. Clerk to look into costs. GH

7.3 The under spend was reallocated as part of the budget review, as such the following funds were allocated from the £3769.89 underspend;

CF £500.89 balance
 £500 Legal Costs
 £1000 Church Green Refurb
 £500 Jubilee
 £500 Toilet on the beach
 £500 Allotments
 £269 Reserves

The reallocation of Funds was PROPOSED by Cllr Holliday and SECONDED by Cllr High and AGREED by all.

8. Toilet on the Beach

8.1 Cllr Holliday updated everyone on the ongoing discussions with the toilet on the beach. NWT are keen for it to be a joint venture. There are money and planning considerations, at the moment the toilet can only be present for 28 days under permitted development rights, any longer and planning permission will need to be granted. Cllr Holliday is speaking with the planning team at NNDC. It was AGREED that CPC will donate £500 towards the project to get it up and running for this year.

9. Church Green Refurbishment

9.1 The green in front of the church has been damaged due to parked cars. A discussion was had on possible solutions, and it was AGREED the Clerk will arrange a meeting with stakeholders to discuss further. Cllr Holliday to send the Clerk details of interested parties. GH/VH

10. Correspondence

10.1 The correspondence from Blakeney Parish Council was discussed and it was AGREED to support their request to support Blakeney surgery. Clerk to write a letter in support and update Blakeney Parish Council. GH

10.2 Blakeney Neighbourhood Plan is out at consultation, it was AGREED to support the plan.

Clerk to submit comments. GH

10.3 Toad patrols were discussed. Concerns were raised about highway safety. It was AGREED to advertise to see what interest/ support there is for setting up a Toad Watch group, Clerk to advertise on the noticeboard and website. GH

Clerk to advertise on the noticeboard and website. GH

10.4 NNDC Toilets e-mail. Clerk to respond to the e-mail from NNDC stating CPC's support for public toilets. GH

10.5 NNDC Warm homes grant was discussed. It was AGREED to invite the NNDC Officer to either our May or June meeting. GH

10.6 Campervans – It was AGREED to monitor campervan parking along the coast.

11. Ukrainian Refugees

11.1 It was AGREED to approach Blakeney Church to see what CPC can do to help and support Ukrainian Refugees moving into the area. VH

11.2 It was AGREED to encourage all community groups to donate part of their fundraising this year to the Ukrainian Fund. VH to approach local organisations with the suggestion.

VH

12. Hardship Support

12.1 It was AGREED to encourage residents in hardship to contact the Clerk in confidence for help accessing hardship grants. This will be advertised on Facebook, in the GVN and on the website. It was AGREED to give the remaining Covid fund to the Holt Food Bank.

13. Community First Responders

13.1 Discussed earlier in the meeting under item 5.

14. The Hangs

14.1 Discussed under public participation.

15. Cley Annual Meeting

15.1 It was AGREED that the Annual Meeting should take place on the same night as the Annual Parish Council Meeting. It was suggested inviting Charles Sanders to the meeting and Richard Jefferson to give a brief history of Cley. Each speaker to be given 20 minutes. The meeting will be on Thursday 12th May at 6.30pm.

16. Items to be included on the Next Agenda

16.1 Village Gates, Larkoway planning application meeting 6.15pm, AGAR.

17. Time and Date of Next Meeting; Annual Parish Meeting 6.30pm Thursday 12th May 2022 in Cley Village Hall followed by the Annual Parish Council Meeting at 7.30pm.

Meeting ended 19.53

Appendix A

Norfolk County Council highlights for 2021/22

- 70% of Norfolk streetlights converted, or work underway to convert to LED
- 96.7% of highways inspections completed within timescale
- 99.6% of dangerous highway defects dealt with within timescales set out in the Transport Asset Management Plan
- 94% of Looked after Children (LAC) with an up-to-date Personal Education Plan
- Completed 51,000 Adult Social Care Assessments for 20,700 people.

The 2022/23 Budget

A **£464 million** net revenue budget, a **£25m increase** from last year, with increased spending across key service areas and capital programmes, along with a 2.99 per cent Council Tax rise has been agreed to enable Norfolk to build back better after the pandemic.

Adult Social Services will see an additional **£35.4m** of investment, against savings of £10.5m, **Children's Services** will receive **£23.2m** of further investment, with a **further £10m** this year for the **SEND School Programme**, with £12m against planned savings and **Community and Environmental Services** will see an additional **£11.2m**, against savings of £3.5m.

Within Community and Environmental Services there will be the **£10m pothole fund** to draw upon, **new recycling centres** across the County, **£5m on library upkeep** and extension of services and **£12m on the Better Broadband project**.

There has been substantial **Beryl Bikes and E-Scooters** uptake during the past year, with the average journey being over 3.5km (taking multiple car journeys out of the City) and multiple Local Cycling, Walking Infrastructure Plans (LCWIPS) plans being developed across the County (including Greater Norwich, King's Lynn, Great Yarmouth and Dereham).

These commitments are in keeping with my Conservative Groups 2021 Manifesto pledges to deliver a better future for Norfolk through:

- Protecting valued services
- Investing in care services
- Strengthening community resilience
- Leading on economic development
- Supporting families and young people
- Caring for our environment

Protecting Valued Services

Love Norfolk, Hate Litter – boost for pickers as litter can now be accepted at recycling centres

As the national Great British Spring Clean launched on 28th May 2021, there was good news for litter pickers as the county council announces that it was able to accept litter at any of Norfolk's recycling centres.

From the 28th, anyone who picked a small amount of litter in the county was (and is still able to) bring up to three bags of the waste to a recycling centre for disposal. People looking to organise a group litter pick are still urged to contact their district council who can help provide bags, grabbers and arrange for collection of the waste collected.

£29m 'pothole prevention' work now well underway across Norfolk

Pavements, cycleways and roads all benefited from the county's £29m maintenance programme taking place right across Norfolk this year.

The crucial upkeep work is a key part of the £42 million budget for roads and infrastructure that was agreed in February 2021.

This year £4.5m is being spent on maintaining pavements and paths, for example a £167,000 scheme to remove the existing worn and uneven pavement surface on Kennedy Avenue in Gorleston and replace it with a new smooth asphalt surface will be getting underway in late July.

Brand new £1.9m Norwich South recycling Centre opens today

Norfolk's newest recycling centre opened to the public in December.

The £1.9m recycling centre is the sister site to the new Norwich North recycling centre that opened on 22nd September. Together the two sites will provide improved recycling facilities for the growing greater Norwich area.

As the new Norwich South recycling centre opens at Harford, just off the A47/A140 junction, staff bid farewell to the old site at Ketteringham that closed yesterday.

The move to a larger site allows room for a one-way traffic system to smooth traffic flow and reduce queues, low-level bins meaning people will not have to climb steps to recycle their waste, and there is plenty of parking for cars, bicycles and vehicles with trailers.

Fire and Rescue staff presented with awards

The achievements of staff across Norfolk Fire & Rescue Service have been recognised through employee awards.

A ceremony to present the awards was cancelled due to the pandemic, so senior leaders have visited some of the recipients of the 2021 awards individually and will continue to do so when Covid-19 restrictions allow.

As well as honouring staff with long service awards, categories also included fundraiser of the year, making a difference awards and leadership accolades.

Council wins national award for its work with the armed forces

Norfolk County Council has been recognised for its outstanding support of the armed forces community in Norfolk, following an announcement from the Ministry of Defence.

The local authority has been given the Gold Award, the highest honour handed out through the Defence Employer Recognition Scheme.

The award is given to organisations that employ and support those who serve in the armed forces, service leavers, veterans and their families, with the Gold Award also acknowledging the Council's partnership working through the Norfolk Armed Forces Covenant Board.

This includes successfully addressing a significant gap in the dental service provision in the West of the County. It negotiated with the Ministry of Defence and NHS England, to ensure the opening of a new dental practice for serving and civilian families at RAF Marham and the surrounding area.

Investing in care Services

Plan to tackle adult social care's winter pressures

Plans to support Adult Social Services with the expected "winter pressures" have been unveiled.

A report was heard by Norfolk County Council's Cabinet in December saying that Adult Social Services across the country are facing unprecedented challenges. However, here in Norfolk practical solutions are being put in place.

The report said: ‘Norfolk Adult Social Services face a level of unprecedented challenge in 2021/22 as a result of the pandemic, with national and local workforce shortages, rising demand in hospitals and the community and the continued infection risk posed by COVID-19 as well as other recurring respiratory viruses such as flu.’

Adult Social Services received 20,279 calls for support between April and October this year – an increase of 9,400 over four years.

Action being taken by the Council includes:

- Expanding action to support people at home or, where appropriate, in short term residential settings
- Stepping up the council’s care recruitment campaign, to tackle staff shortages
- Providing wrap-around support for care settings
- Providing assistive technology, with 100 video phones sent out to homes
- Improving capacity in the Norfolk First Response service
- Supporting mental health services, with three new step down services

Norfolk to take a step closer to new integrated approach to health and care

Norfolk County Council has agreed their support for new local Health and Wellbeing Partnerships, putting local communities at the heart of health and care in their area.

Under the Health and Care Bill, Integrated care systems (ICSs) are being established in all areas of the country to drive changes that are intended to lead to better, more joined-up care for the population.

Much of the activity to deliver integrated health and care and improve the population’s health will happen more locally in the places where people live and work, meaning the new Health and Wellbeing Partnerships will play a key role in driving forward this activity.

Strengthening community Resilience

A new single point of contact for flooding in Norfolk has been launched, allowing residents to report any sort of flooding quickly and efficiently

In the event of flooding residents can call 0344 800 8013 to report it.

Alternatively, residents can continue to report flooding online via [our flooding pages](#).

The new number gives residents a single point of contact and allows reports to be made swiftly.

Different agencies respond to different types of flooding, which has historically made reporting a flood by telephone more complicated when and where it is not possible to ascertain the source of floodwaters. The new number provides a single point of contact making the reporting of flooding quicker and easier.

Where there is a potential risk to life from flooding people should still call 999 immediately.

Flood Reserve Fund spending agreed

Norfolk's Cabinet considered the allocation of the council's £1.5m Flood Reserve Fund to support urgent works, repairs and to enable recommendations from flood investigation reports.

The Reserve Fund was set up in the annual budget for 2021/22 agreed by the County Council in their budget meeting in February.

The Cabinet meeting, held on 6th September, discussed the proposed allocation of the funding, including £695k for additional highway and ditch maintenance and £365k for drainage asset improvements.

This funding will be used for work on the 285,864 metres of drainage grips and 31,037 metres of kerb drains on Norfolk's highways, as well as operations to clear some of the county's 145,305 gullies that help drain rain water.

Norfolk Strategic Flood Alliance formally adopts Strategy

The Norfolk Strategic Flooding Alliance (NSFA) has formally adopted an overall Strategy, designed to enable county wide responses to flooding across all agencies involved.

The Strategy, which lays out the NSFA's vision, objectives, approach and structure, is a major milestone in the development of the Alliance, which was founded earlier this year to bring together all agencies and partners involved in planning for and responding to flooding in Norfolk.

£1million awarded to community groups across Norfolk

Community and voluntary organisations across Norfolk were set for a major cash boost as the recipients of the [Norfolk Social Infrastructure Fund](#) were announced.

Norfolk County Council has handed out £1.02 million to 25 different organisations, with grants ranging £3,400 all the way up to £250,000.

In total, the fund saw 64 applications with funding requests that totalled almost £5million. This was more than double the number of applications received last year.

Leading on Economic Development

Ground-breaking partnership to provide Covid-19 recovery support for Norfolk

Norfolk County Council and New Anglia LEP were part of an ambitious cross-border project which helped to deliver a unique package of Covid-19 recovery support for local businesses and people.

The C-CARE (Covid Channel Area Response Exchange) initiative, funded by the Interreg France (Channel) England programme which has allocated €2.2m for C-CARE in Norfolk, was set to reach businesses and people that were been hit hardest in the pandemic.

Drawing on a range of expertise from local government, enterprise and tourism in the UK and France, the project supported people at risk of exclusion from the labour market and businesses at risk of closure.

C-CARE aims to reach 4,500 people and almost 2,000 businesses through its pilot initiatives which include skills training to help individuals find new routes into employment or starting a business, and advice and grants aimed at helping companies reset their business models in response to the pandemic.

In Norfolk the project will work to support over 600 people into employment or self-employment and provide support for up to 800 businesses.

Norfolk to get faster broadband thanks to new Government funding

Hard to reach premises in Norfolk are to receive between £115m and £195m of funding as part of the Government's Project Gigabit to provide 1GB per second broadband to up to 119,000 premises. Contracts will be awarded from February 2022.

Rural homes and businesses across Norfolk and Suffolk will get next-generation gigabit broadband brought to them under a £5 billion plan to level up internet access across the UK.

It means families no longer having to battle over bandwidth and will give people in rural areas the freedom to live and work more flexibly, with the speed and reliability needed to start and run businesses.

Supporting families and young people

Vulnerable young people in Norfolk have chance to take New Roads with launch of dedicated support service

A new service to support some of Norfolk's most vulnerable young people to live within families and achieve their full potential launched on 1st June 2021.

New Roads was set up by Norfolk County Council with significant investment to give young people access to a dedicated support team that sticks with them, understands them, and helps them to achieve and succeed.

Based out of two hubs, in Dereham and Norwich, the service provides young people with education, life coaching and speech and language therapy, as well as access to short term residential beds and foster care placements to help meet their needs.

The aim is to give young people stability, reduce risk-taking behaviour and help to avoid the need for long-term residential care, as well as longer term costs to themselves, the wider system and communities.

Hundreds of free activities available for children and young people this Easter

Bookings are now open for [The Big Norfolk Holiday Fun](#), a programme of free activities that will run over the Easter holidays for 5–16-year-olds across Norfolk.

The scheme is provided as part of the government's Holiday Activities and Food (HAF) programme and is being delivered by Norfolk County Council in partnership with Active Norfolk.

After the success of HAF over the Christmas break and some brilliant feedback from parents, it's returning from 4 April though till 19 April with free activities for children eligible for means-tested free school meals. There'll be a fantastic range of activities taking place including outdoor adventure sports, dance and drama and circus skills across the county. With so many activities on offer, children will have an excellent range of ventures to take part in and may even discover a new passion.

Free online business summer school for 16-25-year-olds in Norfolk

There are so many options to choose from when leaving school - like apprenticeships, university, work experience, getting a job...

Or how about starting a business? It may seem a daunting idea at first, but there's lots of free help on offer.

Started in August 2021, the Business & IP Centre (BIPC) Norfolk, managed by Norfolk County Council's Library and Information Service, ran a free online Summer School for 16-25-year-olds to help them decide whether starting their own business might be right for them.

Plans for thousands of new school places in Norfolk

More than a dozen new primary schools could be needed in Norfolk in the next decade, to cater for growing pupil numbers in areas of development.

A report to Norfolk County Council's Cabinet highlighted the scale of school development that is likely to be needed to support Norfolk's growing communities. It addresses both demographic changes and population growth from new housing.

The report, discussed by members on 31st January, provided a snapshot of the council's plans to ensure there are sufficient school places for Norfolk children aged four to 16.

Alongside district councils, the County Council expects to secure nearly £100m in developer contributions for the proposed new and extended schools but if all of the places are needed, a further £191m would need to be found.

Some of this will be met by Community Infrastructure Levy and government grant contributions.

Inspectors praise support for children in care in Norfolk

Most children in care in Norfolk are well looked after and receive good support for their emotional and mental health and education, Ofsted inspectors have found.

A team of Her Majesty's Inspectors visited Norfolk County Council in October for a two-day focused visit of the council's services for children in its care.

In a letter detailing their findings, inspectors said that social workers know their children well, listen to them and help them to understand their experiences.

Ofsted's visit follows a [similar focused visit in 2019](#), which looked at how the council responds to child safeguarding calls and referrals. Following that visit, inspectors described the quality of decision making as "consistently strong".

Caring for our environment

Carbon cutting commitment central to new county transport plan

A plan set to drive the county's transport policy for the next 15 years was discussed by County Councillors in August.

The ambitious Local Transport Plan has at its heart the aim to support a growing economy, strengthen communities and reduce our impact on the environment.

A carbon cutting commitment is central to the transport plan which supports the county council's pledge to achieve net zero carbon by 2030, which Councillors adopted as part of the authority's Environmental Policy in November 2019.

Buzz created as pollinator paradises set for Norfolk roadsides

Tripling the number of Roadside Nature Reserves in Norfolk were among a range of green measures considered by County Councillors last July.

Fewer cuts for rural roadsides, a pollinator action plan, and 188 more roadside nature reserves are all on the cards as part of plans to boost biodiversity along roads and paths across the county.

Also on the agenda were plans to help boost cycling and walking across the county, and development of a new verge management policy which will include information for parish and town councils wishing to take on responsibility for verge cutting in their local area. The aim is to help involve local communities more in decisions about verge management near them.

Appendix B

DISTRICT COUNCILLORS REPORT APRIL 2022

Coastal Adaptation grant

North Norfolk will receive part of a £36 million grant to explore innovative approaches of adapting to coastal erosion. The funding will help communities on areas of the coast that cannot sustainably be defended from coastal erosion with for example:

- Improving or replacing damaged community infrastructure, such as transport links
- Repurposing land in coastal erosion zones

- Working with the finance and property sectors to explore mechanisms to help move communities from at risk areas
- Developing the planning system so it facilitates the transition of communities from high-risk areas and restricts future development in areas affected by coastal erosion

This program is being led by the Environment Agency and will run till March 2027.

Community First Responders

Holt Community First Responder group, which also covers neighbouring villages, needs 5 or 6 additional volunteers. The EEAST CFR Manager and I will be at a stand outside Budgens in Holt on Tuesday April 12th from 10-1 to raise awareness of this important role. Sheringham and Wells roadshows are still to be arranged.

Public toilets - Changing Places

NNDC has been awarded £300,000 for 5 additional changing places toilets. There already are two, at the visitor centre in Cromer, and at the Reef. Two are being built in Wells and Fakenham, and two more planned in Sheringham and North Waltham.

Ukraine support

NNDC has approved the recruitment of a Ukrainian Community Support Officer to help with resettlement of Ukrainian refugees. There will be a 'Welcome' centre at the Cromer office. Environmental Health are checking properties offered through the Homes for Ukraine scheme, and People Services are developing proposals to help hosts with welcome support.

Grant funding available

NNDC has three funds which award community grants:

- Arts and Culture Fund has an annual budget of £33,000, with a maximum award of £2,500 - this is for voluntary and community organisations who provide arts activities which improve health and well-being through active participation, for example a community choir.
- Community Transport Fund has a total annual budget of £50,000 - this is for voluntary and community organisations who provide a flexible community transport service eg dial a ride, or a wheelchair accessible vehicle to get to medical appointments.
- Sustainable Communities Fund has a total annual budget of £225,000, with a maximum award of £15,000- this is for voluntary and community

organisations who want to offer projects that enhance quality of life or the environment eg purchasing a laptop for a Men's Shed, insulating a Village Hall or facilitating a support worker for the Pandora project.

New guidance from Natural England on nutrient neutrality

Excess nutrients in the River Wensum Special Area of Conservation and Broads Special Area of Conservation and RAMSAR are harming habitats. New development in these catchment areas, especially that which proposes overnight accommodation, must be assessed from a nutrient neutrality standpoint before planning permission can be granted. Local authorities are working together to understand how these issues can be mitigated.

Appendix C

Cley Parish Council

3 April 2022 (2021-2022)

Prepared by:

Approved by: Date:

Date:

Name and Role (Clerk/RFO etc)

Name and Role (RFO/Chair of Finance etc)

Bank Reconciliation at 31/03/2022		
Cash in Hand 01/04/2021		
ADD		
Receipts 01/04/2021 - 31/03/2022	11,353.41	A
SUBTRACT	35,798.38	
Payments 01/04/2021 - 31/03/2022		
Cash in Hand 31/03/2022 (per Cash Book)		
47,151.79		
33,063.46		

14,088.33		
Cash in hand per Bank Statements	0.00	
Less unrepresented payments	5,111.28	B
Plus unrepresented receipts	5,122.16	
Adjusted Bank Balance	3,769.89	
14,003.33		
14,088.33		
85.00		
14,003.33		
A = B Checks out OK		

Petty Cash 31/03/2022 Community Account 2 31/03/2022 Business Premium Account 31/03/2022 Community Account 1 31/03/2022