

# CLEY PARISH COUNCIL

**Minutes of the Cley Parish Council Meeting held on Thursday 8<sup>th</sup> July 2021  
at 6.30 p.m. at Cley Village Hall, The Fairstead.**

**Attending:** Cllr Holliday (Chairman and NNDC District Cllr), Cllr Allen (Vice-Chair), Cllr Meadows, Cllr Williamson, Cllr Holman, Cllr Baker, Cllr High and Parish Clerk Gemma Harrison.

There were 12 members of the public present.

## **1. Welcome and to consider apologies and reasons for absence.**

1.2 Cllr Holliday welcomed everyone to the meeting.

1.3 Apologies were received by PC Pegden and County Cllr Eric Vardy.

## **2. To receive declarations of Interest and requests for dispensations by Councillors in any of the agenda items listed.**

2.1 Cllr Baker declared an interest in the Droxford planning application and stated he is a member of the Harbour Committee.

## **3. Guest Speaker: Norfolk Police and Crime Commissioner Giles Orpen-Smellie**

**3.1** Mr Giles Orpen- Smellie introduced himself and took questions from the public gallery.

Cllrs stated they were keen to see more detailed police reports, The PCC responded by stating he wanted to see more police visibility, there are 1700 Police Constables in Norfolk covering large distances with 200 officers being on duty at any one time. There is an issue with regards resources available and priorities.

The County Lines drug industry in Norfolk has been largely addressed. A lot of crime is moving online and residential crime (thefts) have fallen significantly since 1990's. New crimes such as hate crimes and dog thefts seem to be increasing along with domestic abuse. The police need to start investing now to meet the crime of the future.

The PCC stated that safety of the roads was high on his agenda the 4 big factors of road safety being speeding, drink and drug driving, distracted driving and not

wearing a seat belt. Speeding is challenging with 90% of people caught speeding by speedwatch being within 200 metres from their front doors. The PCC wants to put more resources into speeding but it is a difficult balance in resources.

With 45% of thefts related to local drug crime, work needs to be done to break the cycle of offending. Police can address some of the symptoms but cannot address the problems of poverty and drugs etc.

The PCC urged dog owners to get their dogs microchipped, dog thefts is getting a lot of publicity and is an issue, particularly during lockdown.

Lastly the PCC stated that he was elected on 8<sup>th</sup> May and sits between the political space between the Home Office and the Constabulary. The PCC is keen to get out into the community and be seen and answer any questions members of the public may have.

3.2 Cllr Holliday thanked the PCC for attending the meeting and giving Cllrs and Parishioners an interesting and informative update on policing in Norfolk.

#### **4. Minutes of the Parish Council meeting held on Thursday 10<sup>th</sup> June to be approved.**

4.1 Cllr Holliday PROPOSED the minutes as accurate and correct and they were SECONDED by Cllr Baker and AGREED by all.

#### **5. Matters Arising on the Minutes (for information only and not included on the Agenda)**

- Bins on Beau Rivage – awaiting update from NNDC
- SAM 2 Data – Due to be done at the weekend.
- Phonebox – No further update.
- Community Speedwatch – one more person needed to join the team, Clerk to send a request out via the village email. GH

#### **6. Receive and Discuss Reports**

- Police Report – Clerk read the police report which stated there was one harassment and one burglary and 7 calls to the police in the last month.

- District and County Cllr Reports – Cllr Vardy gave his apologies but reported that he would be attending a meeting with Highways to raise a number of issues on our behalf. Cllr Holliday reported that there were 66 new assisted living flats in Fakenham and NNDC has suspended taking any new subscriptions for brown bins.
- Allotments - The allotment report was circulated prior to the meeting. £70 has been collected from the allotment stall.
- Harbour Report – Simon Read’s Harbour Report was circulated prior to the meeting and read out during the meeting. Cockle Day has been rescheduled to 11<sup>th</sup> September. Advent windows will make a return. The committee are still expecting confirmation from EA for the permit in order to carry out planned works. There are lots of canoes in the harbour. The committee are keen to build new canoe racks, however work cannot start until the EA permit has been received.

### ***Public Participation***

- A local resident asked Cllrs to look at parking at Glandford Road, as it is causing restricted visibility. Clerk to raise with police and NCC to see what can be done.  
GH
- A local resident asked whether the Parish Council had any thoughts about next years Queens Jubilee? Clerk to add Jubilee to Septembers Agenda.
- Member of the public asked to have the Traffic Management meeting in person rather online. Cllrs to discuss later in the meeting.
- A member of the public raised concerns about the post tops on the new boardwalk which were plastic and had been glued on. The tops are sharp and may cause an injury. Clerk to report to EA. GH

## **7.Planning**

7.1 To discuss any planning applications received.

- PF/21/1387 Vareness – The Fairstead. – Garage extension. Cllrs stated that this was a large footprint and raised concerns for overdevelopment, and believe policies HO8, EN1 AND EN2 are not met. Cllrs voted and

on a majority vote of 6 Cllrs to 1 AGREED to OBJECT to the planning proposal. GH

- PF/21/1447 and RV/21/1728 Saltmarsh Cottage – No objections. GH
- PF/21/1362 – Droxford – Revision of previous application. No objections. GH
- PF/21/0730 – The George Hotel - re-submission, 3 small pergolas' due to conservation request. 3 Cllrs support the proposal and 3 Cllrs objected with one remaining neutral. Clerk to respond asking for any permission granted to state the structures are temporary and that no further development is allowed. GH
- The above planning proposal comments were PROPOSED by Cllr Allen and SECONDED by Cllr Williamson and AGREED by all. GH

7.2 To discuss any decision notices received. – None.

## **8. Anglian Water – Sewage Treatment Works**

8.1 Cllr Holliday stated that the upgrade to the treatment tank should be done by the end of the month. This will lead to a reduction in tanker movements. Everyone is encouraged to report days and times of bad odour to the Clerk who will report direct to Anglian Water. GH

## **9. Toilet on the Beach**

9.1 A meeting is taking place with NWT at the end of the month. Cllrs thanked Rosemary once again for the petition she organized. Cllr High and Cllr Holman stated they wanted to attend the meeting. VH/RH/JH

## **10. Traffic Management**

10.1 A date for the discussion of the Traffic Management consultation was agreed as Thursday 22<sup>nd</sup> July via Zoom. The decision was taken to hold the meeting via Zoom as some attendees may still not have had their second covid vaccination.

## **11. Neighbourhood Plan**

11.1 The Clerk reported that a meeting had taken place with NNDC regarding Cley doing a targeted Neighbourhood plan, focusing on heritage, conservation, and

buildings/extensions. The plan would possibly give more protection to heritage assets. It was AGREED for the Clerk to explore options including funding in more detail.

### **Finance**

12.1 To approve the payments and receipts for the month of June. Cllr Williamson PROPOSED the payments and receipts, and Cllr Holman SECONDED the motion which was AGREED by all. The payments and receipts can be seen on the Parish Council Website. **GH**

12.2 The bank reconciliation was circulated prior to the meeting and read out by the Clerk and AGREED by all. The bank reconciliation can be seen at Appendix A.

12.3 Cllrs AGREED to approve the purchase of a new strimmer for CPC to use to clear footpaths in the parish. Clerk to add strimmer onto the CPC insurance policy. **GH**

12.4 Cllr Allen PROPOSED to increase the Cleaning of the Curloo from 5 days a week to 7 days a week throughout July and August this was SECONDED by Cllr Baker and AGREED by all.

### **13. Correspondence**

13.1 The Clerk gave an update on the forthcoming Hangs Inquiry on Tuesday 27<sup>th</sup> and 28<sup>th</sup> July. The Clerk stated that the Inquiry was going to be a blended event with an opportunity for members of the public to give evidence at Cley Village Hall.

13.2 Sanders Coaches have introduced shorter coasthopper buses which is good news for traffic flow in Cley. The Coasthopper is a valuable asset and goes some way to reduce vehicles in Cley. It was AGREED that the Clerk should write to Charles Sanders thanking him for the new buses. **GH**

13.3 It was AGREED to book 15<sup>th</sup> September for the free community defibrillator training. Clerk to book and to confirm details with Cllrs and advertise to members of the public. **GH**

13.4 Village Hall Committee – It was AGREED that CPC should assist the Village Hall Committee in recruiting new members. Clerk to arrange a meeting. **GH**

13.5 A recent burglary at the Old Chapel was discussed and a pledge made for any CCTV in the area to be shared with the owners.

#### **14. Dark Skies Event**

14.1 Cllrs discussed holding a dark skies event as part of the Dark Skies Festival in September to raise awareness of Dark Skies and to promote the CPC's Dark Skies Policy. Date TBC by Cllr Allen. **RA**

#### **15. Hilltop**

15.1 Hilltop working party dates were deferred to the next meeting due to many people being on holiday during August.

#### **16. Footpaths in the Parish**

16.1 FP14 Closure - the fallen wall has now been removed and CPC are waiting for NCC to clear the vegetation in order to get the Public Footpath back open.

16.2 There are missing handrails on Coast Path FP and the steps by Artemis. Clerk to chase EA/NCC for handrails to be installed. **GH**

16.3 It was AGREED better signage is needed through Artemis as the waymark at street end is missing and the footpath is not obvious. Cllr Holman will get quotes for some directional signage to encourage use of the footpath. **JH**

16.4 The pothole outside the Village Hall was reported by Cllrs along with the Fire hydrant on Church Lane. Clerk to report both to Highways. **GH**

16.5 The 30-mph sign on Church Lane by cemetery is overgrown and needs cutting. Clerk to report to Highways. **GH**

**17. Items to be included on the Next Agenda** – Report on the Loo at the beach, Hilltop, Footpaths and signage, map outside Village Hall, Jubilee event. Neighbourhood Plan, Allotments, noticeboard for advertisers on or in the toilet (Clerk to get quotes). **GH**

Meeting ended 20.06

## Appendix A – Payments

### Cley Parish Council

3 July 2021 (2021-2022)

Prepared by:

Approved by: Date:

Date:

Name and Role (Clerk/RFO etc)

Name and Role (RFO/Chair of Finance etc)

<b>Bank Reconciliation at 03/07/2021</b>		
Cash in Hand 01/04/2021		
<b>ADD</b>		
Receipts 01/04/2021 - 03/07/2021	11,353.41	<b>A</b>
<b>SUBTRACT</b>	11,132.35	
Payments 01/04/2021 - 03/07/2021		
<b>Cash in Hand 03/07/2021</b> (per Cash Book)		
22,485.76		
6,883.53		
<b>15,602.23</b>		
Cash in hand per Bank Statements	0.00	<b>B</b>
Less unrepresented payments	2,418.40	
Plus unrepresented receipts	5,121.77	
<b>Adjusted Bank Balance</b>	8,062.06	
<b>15,602.23</b>		
0.00		
<b>15,602.23</b>		
0.00		
15,602.23		
<b>A = B Checks out OK</b>		

Petty Cash 03/07/2021 Community Account 2 03/07/2021 Business Premium Account 03/07/2021 Community Account 1 03/07/2021