

CLEY PARISH COUNCIL

Minutes of the Cley Parish Council Meeting

held on Thursday 13th January 2022

at 6.30 p.m. via Zoom.

(This meeting was held virtually due to the high covid rates in the area, actions from this meeting (excluding planning which can be discussed under delegated powers) will be formally agreed at the next face to face Parish Council Meeting.)

Attending: Cllr Holliday (Chairman and NNDC District Cllr), Cllr Allen, Cllr Holman, Cllr High, Cllr Williamson, Cllr Meadows, Cllr Baker and Parish Clerk Gemma Harrison.

There were 8 members of the public present.

1. Welcome and to consider apologies and reasons for absence.

1.1 County Cllr Eric Vardy and the new Beat Officer Simon Blakeley both gave their apologies.

2. To receive declarations of Interest and requests for dispensations by councillors in any of the agenda items listed.

2.1 Cllr High declared an interest in Newgate Green.

3. Minutes of the Parish Council meeting held on Thursday 9th December to be approved.

3.1 The minutes were circulated prior to the meeting, they were PROPOSED as accurate and correct by Cllr High and SECONDED by Cllr Williamson and AGREED by all.

4. Matters Arising on the Minutes (for information only and not included on the Agenda)

- Boardwalk and Handrail – no update. GH
- Village Gates/ Signage project update – NCC have been instructed to carry out the works. Clerk to ask for an update. GH
- Cley Neighbourhood Plan – waiting for the Neighbourhood Plan Area to be designated.

5. Receive and Discuss Reports

- Police Report – There has been no crime reported in Cley over the last month.

- District and County Cllr Reports – Both reports were circulated prior to the meeting. Cllr Holliday updated everyone on the tidal gate which suffered a partial failure, this has now been fixed and a refurb is now planned for next year. The EA are also revising their contingency plans. NNDC are supporting dial a ride, wheelchair accessible transport to medical appointments. Salthouse PC are arranging a meeting to discuss campervan tourism and campervan waste.
- Allotments - One more allotment plot has been rented out. The Clerk apologised to a local resident as the allotment meeting which she had hoped to take place in the New Year did not happen. No update could be given to the resident's questions. This will be a priority ahead of February's meeting. **GH**
- Harbour Report – A local resident reported that Carols on the Quay was well attended. Work to de-silt the Glaven is due to take place in February if all goes to plan.
- Village Hall Report – The Chairman of the Village Hall Committee reported that the Christmas Fair was a success with an excess of £1000 raised. Thanks were given to the Church for the loan of the lights. The Committee are getting quotes to replace the noisy heaters.
- Jubilee Report – The Clerk reported that an event will take place on Newgate Green 2pm -5pm on Sunday 5th June with entertainment and food. Local organisations will be contacted over the next few weeks to see if they are able to contribute. **GH**

Public Participation

- *A local resident asked for an update on the handrails on the Coastal Path Footpath.*

GH

6.Planning

6.1 The following planning applications were circulated prior to the meeting;

- PF/21/3398 / LA/21/3399 Church Barn, 3 Newgate Farm Barns. Cllrs voted to SUPPORT the planning proposal.
- PF/21/2977 – Land East of the Acreage Coast Road, Wiveton. – No comments were made by Cllrs.
- PF/21/3386 – Three Swallows, Newgate Green –Cllrs voted to SUPPORT the planning proposal.
- *Please note - EF/21/3069, Marsh Cottage, Newgate Green – **Application Withdrawn.***

6.2 A revised application was received for Cooks Marsh after the agenda closed for the meeting.

- PF/21/2188 Cooks Marsh – a revised plan was sent out after the agenda was published.

The Parish Council strongly objects to this application. The dark cladding and rendered plinth around the base will give this building much greater presence in the landscape. It will have a negative impact on the heritage asset of the Cley Conservation area.

The adverse impact on the landscape and heritage assets notwithstanding, the Parish Council continues to question how a building of this size in a flood zone can function as a guesthouse.

- All of the above planning comments were PROPOSED by Cllr Holiday and SECONDED by Cllr Holman and AGREED by all. Clerk to submit comments online.

GH

7. EV Charging

7.1 Updated quotes have yet to be received: the item will be discussed at the next meeting.

RA

8. Heritage Walk

8.1 A meeting has taken with a couple of residents who have volunteered to help map the walk and provide the historic content for the leaflet. Clerk to look at what Grant Funding is available. A meeting will take place in the next few days with Cllrs to look at what features would be included and what potential route would be used. Everyone was encouraged to think of a name for the walk. Cllr Holliday suggested The Jubilee Heritage Walk. VH

8.2 It was noted that people will be encouraged to park in the Village Hall Car Park and not on the Green.

8.3 Clerk to arrange a meeting on what can be done to repair the Green, Cllr Allen asked to be involved. GH

9. Finance

9.1 The payments and receipts for the month of December were circulated ahead of the meeting and read aloud by the Clerk.

9.2 The bank reconciliation was circulated ahead of the meeting and read aloud by the Clerk. It can be seen at Appendix A.

9.3 Cllr Holliday thanked Cllr Allen for organising the Christmas Tree, Cllr Allen extended his thanks to everyone who contributed.

9.4 The above payments of £7807.70 were PROPOSED by Cllr Holliday and SECONDED by Cllr Meadows and AGREED by ALL.

9.5 Cllrs AGREED to appoint David Wright as the Internal Auditor for the 21/22 accounts and extended their huge thanks to Di Dann for all her previous help and support with Cley.

10. Correspondence

10.1 DMMO consultation FP23 Cley. The Clerk shared the plan of the proposed claimed width.

10.2 DMMO Appeal from applicant to upgrade FP No.20 to Restricted Byway. Cllr Allen and Cllr High but stated they believed this path to be a Restricted Byway. Cllrs to forward a record of their use to the Clerk. RA/ RH

11. Transport East Consultation

11.1 The consultation was circulated prior to the meeting, a section of which focused on re-energising and connecting North Norfolk. Concerns were raised by Cllrs on funding. Cllrs asked for better transport for local people and asked that any money should be invested in local infrastructure and support for local people. There needs to be improved transport to higher education, to the airport (currently nothing) and to the railway. It was noted how important the Coast Hopper bus was but how there was poor connectivity in land. Smaller more frequent bus routes are needed. More investment needed. Clerk to respond. GH

12. Covid

12.1 A discussion took place on how CPC will spend the remaining COVID grant money and it was AGREED to donate £400 to the local Food Bank. GH

12.2 It was AGREED that the Covid Plaque should be placed in the Garden of Rest, Cllr Holliday to arrange a meeting with the vicar, Cllr Holman and Cllr High. VH

12.3 It was AGREED to continue to respond to requests for help and support as needed on an ad hoc basis instead of bringing back the volunteer group.

13. Coastal Fountain Fund

13.1 The Clerk summarised the Coastal Fountain Fund, but the initiative was not supported by Cllrs.

14. Items to be included on the Next Agenda

14.1 Hilltop, Loo on the beach, update on Heritage Walk, EV charging, Neighbourhood Plan, allotments, village gates, Newgate Green.

15. Time and Date of Next Meeting; 6.30pm Thursday 10th February 2022 in Cley Village Hall.

Meeting ended 19.34

Appendix A

Cley Parish Council

10 January 2022 (2021-2022)

Prepared by:

Approved by: Date:

Date:

Name and Role (Clerk/RFO etc)

Name and Role (RFO/Chair of Finance etc)

Bank Reconciliation at 10/01/2022		
Cash in Hand 01/04/2021		
ADD		
Receipts 01/04/2021 - 10/01/2022	11,353.41	A
SUBTRACT	34,515.45	
Payments 01/04/2021 - 10/01/2022		
Cash in Hand 10/01/2022		
(per Cash Book)		
45,868.86		
24,067.56		
21,801.30		
Cash in hand per Bank Statements	0.00	B
Less unrepresented payments	9,461.79	
Plus unrepresented receipts	5,122.03	
Adjusted Bank Balance	7,826.23	
22,410.05		
608.75		
21,801.30		
21,801.30		
A = B Checks out Ok		

Petty Cash 10/01/2022 Community Account 2 10/01/2022 Business Premium Account 10/01/2022 Community Account 1 10/01/2022