

CLEY PARISH COUNCIL
Minutes of the Cley Parish Council Meeting
held on Thursday 10th March 2022
at 6.30 p.m. at Cley Village Hall

Attending: Cllr Holliday (Chairman and NNDC District Cllr), Cllr Allen, Cllr High, Cllr Williamson, Cllr Baker and Parish Clerk Gemma Harrison.

There were 5 members of the public present.

1. Welcome and to consider apologies and reasons for absence.

1.1 Cllr Holliday welcomed everyone to the meeting. Cllr Holliday thanked everyone who donated to the Ukraine Appeal and asked everyone to spare a thought for Ukrainians still in the conflict zones and Ukrainian refugees during these ghastly times.

1.2 Cllr Meadows and Cllr Holman sent their apologies due to prior family commitments; apologies were accepted. It was noted that County Cllr Eric Vardy was on holiday.

2. To receive declarations of Interest and requests for dispensations by councillors in any of the agenda items listed.

2.1 It was noted that Cllr Holliday would be abstaining on the Holly House planning application. No other declaration of interests was received.

3. Minutes of the Parish Council meeting held on Thursday 10th February 2022 to be approved.

3.1 The minutes were PROPOSED by Cllr Williamson and SECONDED by Cllr High and AGREED by all.

- Minutes of the Preplanning meeting held on Thursday 10th February 2022 were PROPOSED by Cllr Williamson and SECONDED by Cllr Baker and AGREED by all.
- Minutes of the Extraordinary Meeting held on 24th February were PROPOSED by Cllr Baker and SECONDED by Cllr High.

4. Matters Arising on the Minutes (for information only and not included on the agenda)

- Handrail – The Clerk stated that the handrail on the set of steps behind the mill is on the NCC work schedule and will be undertaken in due course.
- Newgate green – The works are due to take place w/c 14th March.

5. Receive and Discuss Reports

- Police Report – The Clerk read the report sent by Local Beat Officer Simon Blakeley. There was a report of a nearby heating oil theft, everyone was asked to be on high alert and report any suspicious activity to the Police. It was suggested that heating oil should be ordered well in advance as delays are expected.
- County Council Report – Cllr Eric Vardy sent his apologies as he is away on holiday.
- District Report was circulated prior to the meeting. The full report can be seen at Appendix A.
- Allotments – The report was circulated prior to the meeting and can be seen at Appendix B.
- Harbour Report – The full report can be seen at Appendix C.
- Village Hall Report – The full report can be seen at Appendix D.
- Jubilee Report – Meeting due to take place on Thursday 17th at 7pm at The Harnser.

Public Participation

- *An update was given on the recent Hangs Inquiry, an objection has been lodged against the Planning Inspector's interim decision.*

6. Planning

6.1 PF/22/0429 Holly House. The plans of Holly House were shared at the last Parish Council Meeting. Cllrs all voted in support of the application; Cllr Holliday abstained from the vote. **GH**

6.2 Cllr Holliday will ask planners whether it is possible to get plans (of future planning applications) printed in A3 to make some details easier to read. **VH**

7. Coastal Partnership Consultation

7.1 Cllrs discussed the Coastal Partnership consultation which looks to strengthen the powers and resources of AONB's and rename them National Landscapes. Cllrs stated they welcomed the idea that local communities should be involved with running the new areas and the additional protection National Landscapes would bring, but noted that no detail had been given on how this will happen. The consultation looks to give a greater range of enforcement powers, but it is not clear who will do the enforcement or who will pay for it. Removing permitted development rights in AONB's is welcomed. Clerk to respond. **GH**

8. Heritage Walk

8.1 A document has been drafted compiling Richard Jefferson's historical summaries and Sarah Poppy has created a map of the walk. The Clerk has submitted a National Lottery Funding bid for two interpretation boards. The walk will be launched on the Jubilee weekend in June. The accessibility of the walk needs checking, and an alternative accessible route may be needed in some areas. GH

9. Finance

9.1 The payments, receipts and bank reconciliation were circulated prior to the meeting. The payments were PROPOSED by Cllr Allen and SECONDED by Cllr Holliday and AGREED by all. The Bank Reconciliation can be seen at Appendix E. GH

10. Correspondence

10.1 It was noted that when the Coast Road is closed this causes problems with vehicles speeding along Old Woman's Lane. The comments have been passed back to Highways so they can be taken into consideration for any future road works in the area.

11. Toilet on the Beach

11.1 The meeting previously arranged was postponed by NWT. A temporary toilet complex has been suggested there is some discussion to be had on cost, insurance and cleaning.

12. Neighbourhood Plan

12.1 No meeting has taken place. Item deferred to next month's meeting. GH

13. Ambulance Response Times

13.1 The Fakenham Rapid Response Vehicle has had its trial extended. It is early to say how it is going but there have been benefits. Because of the pressure on the health system causing long response times, Community First Responders are needed even more and Cllr Holliday is working with the North Norfolk Emergency Ambulance Response Times Working Group to increase recruitment.

14. Community Resilience Group

14.1 The Clerk updated everyone on the recent email received from NCC on creating a Community Resilience Group. It was AGREED to sign up to the cascade alert system mentioned in the email and AGREED to pursue with a resilience policy with help from NCC. It was noted that CPC will continue with their buddy system which looks to help when needed to Cley's vulnerable residents. GH

15. Spring Clean – Litter Pick

15.1 Huge thanks were given to the village litter pickers. It was felt that a community litter pick was not needed at this time because of their hard work.

16. Items to be included on the Next Agenda

16.1 Toilet on the beach, Neighbourhood Plan, The Hangs, Annual Meeting.

16.2 It was noted that recently the BT workmen had been working late into the evening with diggers and no working signs were present, it was raised as a health and safety concern. Clerk to raise with BT. GH

17. Time and Date of Next Meeting; 6.30pm Thursday 14th April 2022 in Cley Village Hall.

Meeting ended 7.30pm

APPENDIX A

District Cllr Report

District Councillors Report March 2022

From NNDC:

- *'NNDC, as part of the Norfolk Warm Homes Consortium, has £3.85m of government grant to provide energy efficiency works to homes occupied by low income households. If household income is less than £30,000 and the property has an Energy Performance Certificate of band D or lower, the grant will cover 100% of costs for owner occupiers (to a maximum of £10,000) and 2/3 of the cost for landlords (to a maximum of £7,500 for landlords). Eligible works include wall, loft and underfloor insulation, and low carbon heating technologies.*
- *Discretionary Housing Payments are still available for those who need support to prevent rent arrears and eviction.*
- *The Household Support Fund is open till the end of March but has only £30,000 left. Online applications are paused whilst existing applications are processed. The focus is on those on income related benefits such as pension credit, those on disability and sickness related benefits and those living in a property with an Energy Performance Certificate of E or below.*
- *To find out more on any of these, go to <https://www.north-norfolk.gov.uk/adviceandsupport>*
- *The Developing Skills in Health and Social Care project will provide fully funded qualifications to staff in Norfolk and Suffolk.*
- *The Taxi Association has decided against a fare review as they feel an increase in taxi fares will have a negative impact on their business.*
- *Full Council increased NNDC council tax by £4.95 per Band D household.'*

Community First Responders - the Ambulance Trust has funding to provide an extra Community First Responder car in North Norfolk for the spring/summer. They would like to work with parishes to staff up existing CFR groups; Contact cfr@eastamb.nhs.uk if you are interested in this vital role. Training and support is provided.

Campervans - a recent stakeholder meeting was held regarding campervan overnight parking causing environmental damage at one of our coastal villages. The police, NNDC and the landowners are looking at ways to mitigate this and will report back at the next meeting. There will be learnings applicable to other coastal villages.

Equinor are holding Information Days on the new wind farm extensions - the closest is at Sheringham Museum, Lifeboat Plain, Sheringham, Norfolk NR26 8BG on Thursday 10 March - 11am to 4pm.

Victoria Holliday
Elected Member, Coastal Ward.
07557054629

APPENDIX B

Allotment Report

Allotment Report

It's all been happening this last month, what with the storms a bit of damage, weed control sheeting blown all over and a frame ending up in the top field, composters blown about etc one tunnel collapsed under pressure from the strength of the wind, and one holder cut her poly tunnel down as one of the struts had buckled other than these things it could have been a lot worse. Unfortunately, the stall took a little flight and the roof ripped off and a bit of damage hopefully it can be screwed back together again, another job on the to do list although they are being ticked of each month. I have been around twice straightening up the new hedging that was planted just the south side to re check again and that has faired very well. Could have been a lot worse.

The hedge on church lane has been cut both sides and the south side hedge the sides cut, but unfortunately, it's too dodgy to cut too much due to being close to Pheasant cottage.

The whole south side has now been flailed and in the centre as much has been cut as he could get to and reach, it all looks very tidy at the present. We still have bonfires to burn up and more tidying.

We also need to now get the picket fencing up between allotments and playing field which, we will be doing very soon the weather has been against us. By the time you read this Roy and myself would of remarked out more allotments for the new holders.

The water will be switched back on the beginning of April providing free from frosts Until next month.

Judith

Allotment Receipts and Payments 21/22

Receipts	21/22
Allotment Rent	£2,117.98
Allotment Stall	£496.30
Total	£2,614.28
Payments	21/22
Rent Brown&Co	£1,400
Water	£460.80
Maintenance	£687.34
Subscription NAS	£66.00
Total	£2,614.14
Left Over 21/22	£0.14

APPENDIX C

Harbour Report

As you may be aware it has been a busy month for the harbour committee. The next stage of navigation and flood risk improvements started on Monday 7th February. This project was the culmination of four years of fundraising through our combination of events in the village and donations through our Just Giving page. We were also very fortunate to receive grant aid through the NNDC Sustainability Scheme, Blakeney Harbour Association and Defra.

The scheme was to include bank stabilisation of the river and fairing out of the tighter bends over some 500m of the navigation, and also to undertake a maintenance dredge and flood risk work to the inner harbour over some 400m. This just left a small area around the slipway which was unreachable and will be tackled from the quayside very shortly.

The project was delivered on time and was within budget. There was an issue on the Wiveton bank in the area of cut reed marsh which involved a contractor's excavator ignoring the protocol set out for working there. As you may have heard he got well and truly stuck in the marsh and

this involved a great deal of effort to extricate the machine. We are liaising with the landowner and reedcutters to monitor the situation re growth of the affected piece and any temporary loss of crop.

The results of the work seem to be very encouraging. The river is now running freely and unhindered by underwater obstructions. The outfall area below the road sluice has been widened and is now not restricting the issue of water from the freshwater sluice. Incoming tides are also running clear and the 'mud soup' associated with a large incoming tide does not seem to be any longer the case. This hopefully will continue to be the situation and will therefore drastically cut the amount of silt being driven up the navigation. And of course the river is now much wider and on average it has gone from a pre desilt of 15' to 18' and is now 28' to 30' in width.

Hopefully these improvements will have a huge effect to use of the navigation by boats, and certainly having inspected the river by water it has made for a much safer waterway where boats can pass with ease. I am also confident it will now allow rowing and sailing to be part of the river scene which will have further benefits.

APPENDIX D

Village Hall Report

Village Hall Report 4/3/2022

- The first pop-up Cinema event was successful, with drinks available via the bar. It was the first event organised by Broomshed, and although the attendance was quite small it has great promise for the future. We will be reviewing how / when the bar facilities can start to be used more regularly.
- Following the very expensive quotes for a complete replacement of the heating system potentially using radiant heaters, we are now evaluating an alternative approach to replace some noisy heaters with quieter, more modern models. It is likely that we will go for this latter approach with installation within a couple of months.
- A small number of repairs are underway including the faulty toilet and flooring in the club-room. We have struggled to get competitive quotes but expect these to finally completed shortly.
- The damaged front wall is in the process of being fixed following damage by a builder's lorry.

- The projector in the main hall is now under the auspices of VH and will be made available at no cost to those hiring the hall.

APPENDIX E**Bank Reconciliation****Cley Parish Council**

5 March 2022 (2021-2022)

Prepared by:

Approved by: Date:

Date:

*Name and Role (Clerk/RFO etc)**Name and Role (RFO/Chair of Finance etc)*

Bank Reconciliation at 05/03/2022		
Cash in Hand 01/04/2021		
ADD		
Receipts 01/04/2021 - 05/03/2022	11,353.41	A
SUBTRACT	35,366.38	
Payments 01/04/2021 - 05/03/2022		
Cash in Hand 05/03/2022		
(per Cash Book)		
46,719.79		
31,059.62		
15,660.17		
Cash in hand per Bank Statements	0.00	B
Less unrepresented payments	4,938.15	
Plus unrepresented receipts	5,122.16	
Adjusted Bank Balance	5,599.86	
15,660.17		
15,660.17		
15,660.17		
A = B Checks out OK		

Petty Cash 28/02/2022 Community Account 2 05/03/2022 Business Premium Account
05/03/2022 Community Account 1 05/03/2022