

CLEY PARISH COUNCIL

Minutes of the Cley Parish Council Annual Parish Council Meeting held on Tuesday 4th May via Zoom

This meeting followed the Annual Parish meeting which started at 6.30pm

Attending: Cllr Holliday, Cllr Allen, Cllr Meadows, Cllr High, Cllr Williamson, Cllr Holman and Parish Clerk Gemma Harrison.

County Councillor Sarah Butikofer attended part of the meeting.

11 members of the public were present.

1. Election of Chairman for the following year. Chairman to sign declaration of acceptance of office.

1.1 Cllr Meadows PROPOSED Cllr Holliday as the Chairman, this was SECONDED by Cllr Allen and AGREED BY ALL.

2. Election of Vice-Chairman for the following year

2.1 Cllr Holman PROPOSED Cllr Allen as Vice – Chairman, this was SECONDED by Cllr Holliday and AGREED by all.

3. Welcome and to consider apologies and reasons for absence.

3.1 Apologies were received from PC Pegden.

4. To receive declarations of Interest and requests for dispensations by Councillors in any of the agenda items listed.

4.1 None received.

5. Minutes of the Parish Council meeting held on 6th April 2021 to be approved and signed.

5.1 Clerk to amend the draft minutes at 5.2 to remove Wiveton Stone Bridge and replace with the River Glaven. Also amend the typo under public participation from Marque to Marquee, under correspondence amend Victory to read Flagship. **GH**

5.2 The amended minutes were PROPOSED by Cllr Holliday and SECONDED by Cllr Holman and AGREED by all.

6. Matters Arising on the Minutes (for information only and not included on the Agenda)

- Tree and Hedge Planting – More details will be released at the end of the month.
- Phone Box – To be discussed under correspondence.

7. Receive Reports

7.1 Police – The Clerk read out PC Pegden's Police Report, which stated there had been 2 calls regarding breach of health orders, 4 other calls to the Police and 1 Public Order Offence in the last month.

7.2 County/District Councillors reports. Cllr Butikofer stated that NNDC have a tree planting initiative with money available for tree and hedge planting. Cllr Butikofer was pleased to hear the grit bins were finally installed. Cllr Butikofe left the meeting at 7pm.

7.3 Allotments – The report was circulated prior to the meeting. The allotments are thriving with a further two plots let.

7.4 Harbour – The report was circulated prior to the meeting. It was reported that the EA boardwalk has been moved to the correct location.

7.5 Traffic Management – A near miss reported this week on the A149 at Cley Hall Barns. Cllr Meadows reported that training has been done for the community speed watch group. There are 5 members of the team, who plan to carry out at least one speed check a month.

8. General Power of Competence

8.1 Cllr Holliday PROPOSED to agree to adopt GPC for the financial year 21/22, this was SECONDED by Cllr Holman and AGREED by all.

9. Toilet on the Beach

9.1 It was AGREED to start a campaign to generate support for a toilet at the beach. The Clerk will update the Website and Facebook and write letters to MP and speak to NNDC to seek support on the matter. Cllr Holman, Cllr Meadows and Cllr High all responded with concern about the lack of available toilet facilities at

the beach, especially as NWT charge for parking and provide very little in return.

GH

10. Affordable Housing

10.1 Cllr Holliday and the Clerk met with the Affordable Housing Team at NNDC. CPC have been advised that there are only 8 houses coming up in the District for disposal from Flagship. Many houses which have been identified as in bad condition have already been disposed of. NNDC have reassured CPC that communication between Flagship and NNDC has improved and they are now involved with monthly meetings and receiving regular updates. The shared ownership agreement which has been promised to Cleary isn't the big opportunity that CPC first thought, as many of the homes being disposed of are not suitable for a mortgage and require considerable work. Affordable housing was discussed in the parish and NNDC have agreed to look into this and report back their findings to CPC.

11. Planning

11.1 To discuss any planning applications received;

- PF/21/0730 The George Hotel – the unit will not be covering the whole garden and is not as wide as first thought.

A vote took place with Cllr Allen, Cllr Meadows, Cllr Williamson, and Cllr Holman supporting the application, Cllr Holliday and Cllr High Objected to the planning application. The motion was passed on the majority vote, Clerk to respond to NNDC. GH

- PF/21/0882 Arcady – It was AGREED to defer the item to the next CPC meeting.
- PF/21/0832 – Larchmount, High Street – Cllrs discussed the proposal to install more glazing and such raised concerns about light pollution and requested blinds to be installed. On the basis that the light pollution concerns are mitigated Cllrs all AGREED to support the application. Clerk to share CPC's Dark Skies Policy with the applicant and planning officer. GH
- PF/21/0953 – Summer Cottage, High Street – Cllrs raised concerns regarding light pollution from the roof lantern in the extension. There is a need for this to

be mitigated and Cllrs asked for the glass to be tinted. Cllrs voted to support the application with this in mind; all Cllrs AGREED to support the application except for Cllr Allen who abstained from the vote as he had not seen the application. GH

12. Beau Rivage

12.1 The Clerk has written to the residents of Beau Rivage and requested that bins where possible are stored on private property. Some residents who are second homeowners have stated that they are unable to move their bins on and off their property due to not always being at the property. It was AGREED that correct protocols are followed, and the Clerk should contact NNDC for support and advice on the problem. GH

13. Correspondence

13.1 Teak Furniture Sales in the Village Hall was discussed. It was AGREED that the Clerk should Contact the event manager of the furniture sale and request that signs are taken down and register CPC's dislike for the signage. GH

13.2 The Hangs – The date for a Public Inquiry has been confirmed as 27th July 2021. Clerk to push for Cley Village Hall to be used as a venue. GH

13.3 A Housing Developer has been in contact hoping to be able to deliver some affordable housing in the parish. CPC are in discussions with NNDC in the first instance as to what can be achieved in the Parish.

13.4 Phone Box – correspondence has been received objecting to the phone box being used an information point.

14. Financial Matters

14.1 The financial statement was circulated prior to the meeting. Cllr Holliday PROPOSED the payments were made, these were SECONDED by Cllr High and AGREED by all.

14.2 The Clerk updated the Cllrs on the Internal Audit. The full report was circulated prior to the meeting. It was noted that the Asset Register and the Financial Risk Assessment needed reviewing. GH

14.3 Cllr Allen PROPOSED Section 1 of the AGAR, The Governance Statement was approved, this was SECONDED by Cllr Holliday and AGREED by all.

14.4 Cllr Williamson PROPOSED Section 2 of the AGAR the Annual Accounting Statement was approved, this was SECONDED by Cllr Holman and AGREED by all.

14.5 The Notice of Public Rights was AGREED by all.

14.6 It was AGREED to review the Asset Register. Clerk to send out a copy of the register and agree areas for Cllrs to survey. GH

Public Participation

An opportunity for members of the public to raise questions or concerns.

- A resident raised concerns about the phone box outside his house which was being proposed to be painted and converted into an information point. The resident objected to the proposal and requested to be kept informed of any decisions made regarding future use of the phone box.
- A resident asked for an update on the barn on the marsh, and an update was given stating that the Certificate of Lawfulness was successful.
- A resident commented on the traffic consultation and stated that Area 2 showed yellow lines outside Millers House by mistake. The Clerk apologised and agreed to amend the error. The resident also requested that the yellow lines are seasonal with parking allowed during the evening and out of season.
- A local resident asked about costs relating to the proposed traffic orders.
- A local resident raised concerns regarding pedestrians and requested more was done to ensure safe walking through the village.
- A local resident raised concerns regarding the proposed Pergola at the George.

15. Items for inclusion on the next agenda

15.1 EA, toilet on the beach, bins at Beau Rivage, phone box.

16. To note the date of the Next Parish Council meeting Thursday 10th June 2021